



# Narasaraopeta Engineering College

(Autonomous)

Approved by AICTE, Permanently affiliated to JNTUK, Kakinada

Accredited by NBA, NAAC with 'A+' Grade

Kotappakonda Road, Yellamanda Post, Narasaraopet – 522601, Palnadu Dist., AP

## OFFICE ORDER

The Disciplinary Committee is formed with the following members to inculcate discipline and look after the matters relating to discipline of students in the college campus, with effect from 30-04-2026.

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|---|---|----------|
| 1. Dr. S. Venkateswarlu, Principal                  | - | Chairman |
| 2. Dr. V. Venkata Rao, HOD ECE                      | - | Convener |
| 3. Dr. D. Suneel, Vice-Principal                    | - | Member   |
| 4. Dr. S.N. Tirumala Rao, HOD CSE                   | - | Member   |
| 5. Dr. Sk. Md. Shareef, HOD EEE                     | - | Member   |
| 6. Dr. B. Jhansi Vazram, HOD IT & CSE(AI)           | - | Member   |
| 7. Dr. B. Venkata Siva, HOD ME                      | - | Member   |
| 8. Dr. P. Naga Sowjanya, HOD CE                     | - | Member   |
| 9. Dr. Sk. Mohiddin Shaw, Professor                 | - | Member   |
| 10. Dr. Y. Anki Reddy, HoD MBA                      | - | Member   |
| 11. Dr. K. Lakshminadh, HoD MCA                     | - | Member   |
| 12. Dr. V.V.A.S. Lakshmi, HOD CSE(AI&ML, DS, CS)-   | - | Member   |
| 13. Dr. M. Sireesha, Prof. in CSE                   | - | Member   |
| 14. Dr. K. Raju, Prof. in ECE                       | - | Member   |
| 15. Mr. P. D. V. S. K. Kishore, Assoc. Prof. in EEE | - | Member   |
| 16. Mr. P.S.S. Chakravarthy, Assoc. Prof. in ECE    | - | Member   |
| 17. Mr. T. Ashok Kumar, Assistant Prof. in ME       | - | Member   |
| 18. Mr. K. Anil Kumar, Asst. Prof. in CE            | - | Member   |
| 19. Dr. K. Suresh Babu, Assoc. Prof. in CSE         | - | Member   |
| 20. Mr. T. Mallikharjuna Rao, Assoc. Prof. in MBA   | - | Member   |
| 21. Dr. V. Aruna, Assoc. Prof. in BS&H              | - | Member   |
| 22. Mr. M. Prasad, Assist. Prof. in BS&H            | - | Member   |

### **Functions of the Committee:**

1. Student must abide by the rules and regulations framed by the college from time to time.
2. The student is expected to read the notices put up on the notice board of the college regularly. The college is not responsible for any loss or damage caused to the student due to his failure to read the notices from time to time.
3. To maintain and enforce strict discipline and to ensure calm and peaceful academic atmosphere within the college campus.
4. To ensure all the students should wear their ID Cards while they are in the campus and their respective class rooms and Labs.
5. To monitor the movement of the students in the college and prevent students movement around in the corridors during the college working hours.
6. To ensure that students maintain complete discipline in the labs and classrooms.
7. If any damage is caused to the college property by any student / group of students, the cost of the same will be recovered with a fine from the said student / group of this will be followed by disciplinary action.
8. To avoid physical conflict among students.
9. To conduct enquiries on report of in-disciplinary activities among students
10. To initiate model actions against students involved in in-disciplinary activities
11. In case of any misbehavior or violation of the college rules, the action will be taken after a thorough enquiry by Disciplinary Committee Members.
12. In case of any violation of dress code or disturbance in the class, the ID card will be confiscated from the student which will be handed over to the student on the same day with a warning and advice from the Disciplinary Committee Members.



**PRINCIPAL**

Copy to Chairman, for information.  
Copy to concerned Members.  
Copy to Personal file.  
Copy to all HODs for circulation among staff.