

7.1.10(2) PROCEEDINGS OF THE  
MONITORING COMMITTEE



# NARASARAOPETA ENGINEERING COLLEGE

(AUTONOMOUS)

Kotappakonda Road, Yellamanda (P.O), NARASARAOPET - 522 601, Palnadu Dist., A.P.

(Sponsored by Gayatri Educational Development Society), Narasaraopet.

Approved by AICTE, New Delhi & Permanently Affiliated to JNTUK, Kakinada. Code : 47, NIRF: 2022 (251 - 300 Band)

Accredited by NBA (CSE, ECE, ME) & NAAC "A+" Grade, ISO 9001 : 2015 Certified Institution.

08647-239903

Visit us at : [www.nrtec.in](http://www.nrtec.in)

e-mail : [principal@nrtec.in](mailto:principal@nrtec.in)

NEC/MONITERING COMMITTEE/2024

Office of the Principal

Date: 16.07.2024

## OFFICE ORDER

### **Sub: Constitution of Committee for Code of Conduct-Reg**

Code of Conduct Committee is constituted in this college to make the stakeholders roles and responsibilities.

The Code of Conduct Committee is responsible to maintain discipline. also to run the institution smoothly. The members of the committee are as follows.

Sl.No	Dept	Name	Designation	Role
1	ECE	Dr.S.Venkateswarlu	Principal	Chairman
2	BS&H	M.Prasad	Asst.professor	Convener
3	BS&H	Dr.K.Ponnari Lakshmi	Prof. & HOD	Member
4	MBA	I. Sridhar	Assoc.Professor	Member
5	MBA	Dr.Y.Anki Reddy	Assoc.Professor	Member
6	BS&H	Dr.K.Neeraja	Assoc.Professor	Member
7	MBA	Sd.Salma	Asst.professor	Member
8	MBA	V.HimaBindu	Asst.professor	Member
9	CSE	M.Sireesha	Asst.professor	Member
10	ECE	B.Suneetha	Asst.professor	Member
11	BS&H	A.Aparna	Asst.professor	Member
12	EEE	Sk. Karimulla	Asst.professor	Member
13	CSE	K.Sruthi	Student	Student-member
14	ECE	P.Sravani	Student	Student-member
15	ME	K.Yashwant	Student	Student-member
16	EEE	S.PurnaChandar	Student	Student-member
17	CE	D.Eswar	Student	Student-member
18	MBA	SK.Basheera	Student	Student-member
19	MCA	S Sravani	Student	Student-member

The Committee is requested to function and its deliberations as per the previous Contained in the above referred act and any other rules/amendments to the act notified from time to time.

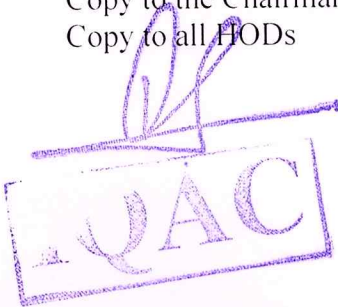
PRINCIPAL

### **Copy to**

The Concerned members

Copy to the Chairman

Copy to all HODs



Principal

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## CODE OF CONDUCT 2024-25 Date: 17-07-2024

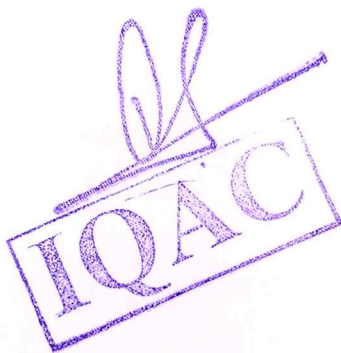
### CIRCULAR

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9	CSE	M.Sireesha	Asst.professor	Member
10	ECE	B.Suneetha	Asst.professor	Member
11	BS&H	A.Aparna	Asst.professor	Member
12	EEE	Sk. Karimulla	Asst.professor	Member
13	CSE	K.Sruthi	Student	Student-member
14	ECE	P.Sravani	Student	Student-member
15	ME	K.Yashwant	Student	Student-member
16	EEE	S.PurnaChandar	Student	Student-member
17	CE	D.Eswar	Student	Student-member
18	MBA	SK.Basheera	Student	Student-member
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PRINCIPAL



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## Minutes of the Meeting held on 18-07-2024

### In the Chair:

Dr.S.Venkateswarlu. Principal

**Present:** All the members of the Code of Conduct Committee.

1	ECE	Dr.S.Venkateswarlu	Principal	Chairman
2	BS&H	M.Prasad	Asst.professor	Convener
3	BS&H	Dr.K.Ponnari Lakshmi	Prof. & HOD	Member
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**IQAC**

  
Principal  
NARASARAOPETA ENGINEERING COLLEGE  
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NARASARAOPET - 522 601, Palnadu (Dist.), A.P.





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Adding the roles and responsibilities of students-reg.

1. Dr. K. Ponnari Lakshmi welcomed the Hon`ble Principal and the members of code of committee.

2. Hon`ble Principal explained the requirement of changing the code of conduct to mould the as responsible engineers of the society. Also directed to all the members that from now on they should play a key role in code of conduct committee. For this great work he explained the roles and responsibilities of all members.

3. The valuable and informative presentation on "Code of Conduct and its uses" given by Hon`ble Principal to the gathering.

4. In the meeting he directed to the members to make the plastic free campus, which makes the premises clean and neat.

5. Hon`ble Principal thanked all the gathering for their active participation throughout the meeting.


Minutes Prepared by

(Dr. K. Ponnari Lakshmi)

Minutes Approved by

(Dr. S. Venkateswarlu)


  
Principal  
NARASARAOPETA ENGINEERING COLLEGE  
(AUTONOMOUS)  
NARASARAOPET - 522 601, Palnadu (Dist.), A.P.

7.1.10(3) CIRCULARS AND PHOTOS AND  
CAPTION OF ACTIVITIES ORGANIZED UNDER  
THE METRIC FOR TEACHERS,  
STUDENTS,ADMINSTRATORS AND OTHER  
STAFF



# NARASARAOPETA ENGINEERING COLLEGE

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## CIRCULAR

Date: 22-07-2024

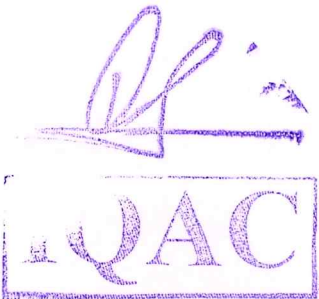
All the faculty and students are hereby informed that a one day Seminar on "PROFESSIONAL ETHICS" is scheduled on 22-07-2024 at seminar hall Block-3. In this regard, the interested students and faculty are directed to attend the program and enrich thinking ability.


**Timings: 11: 00 am- 3:30pm**

**Venue: Seminar Hall Block-3**

Copy to

1. Secretary & Correspondent File.
2. All HoD's
3. Circulate among the Faculty members.



  
Principal  
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Date: 25-07-2024

## Program Report

**Program Name: "PROFESSIONAL ETHICS"**

**Details of the Resource Person: Dr.M.Pattabhiram,**

**Professor & HOD**

**Department of M.B.A**

**NARASARAOPETA ENGINEERING COLLEGE**

**Ph: 8897373488**

**The Number of Participants: 68**

**PROFESSIONAL ETHICS** Seminar was held on 22-07-2024 at Narasaraopeta Engineering College in Block-3 Seminar Hall, 11: 00 am- 3:30pm

By the Professional Ethics the increasing the responding ability by Engineers. Managers. Citizens and others with moral effects of technological activities. By this the awareness of the moral issues and decisions tackle the individuals.


**Objective of the Program:**

- Professional Ethics is intended to develop a set of beliefs, attitudes and habits that engineers should display concerning morality.
- To act in morally desirable ways, towards moral commitment and responsible conduct.

**Outcome of the Program:**

- The decision making, motivating others to understanding values, evaluating the risk of current business environment, qualities can be enhanced.



  
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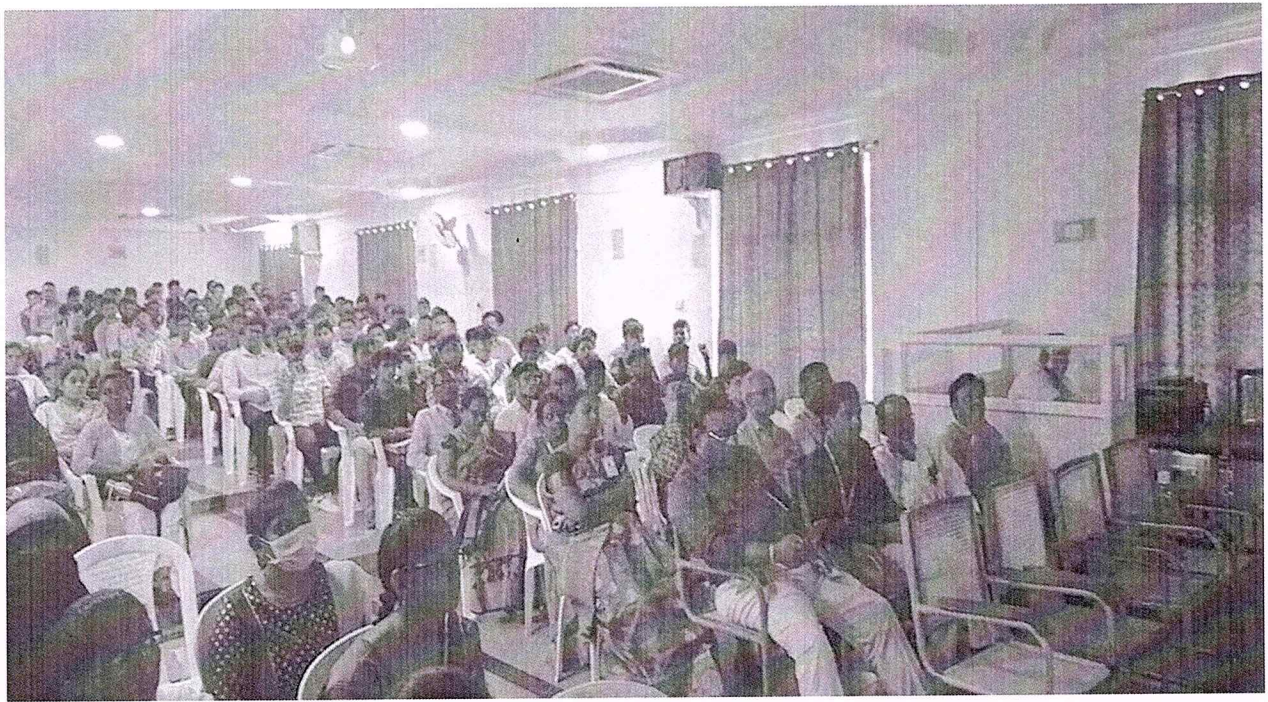
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## PROFESSIONAL ETHICS



  
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Principal  
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Date: 12/06/2024

## CIRCULAR

All the faculty members are hereby informed that "A Parent Teacher Meeting Program" (awareness on Code of Conduct) will be held on 13-06-2024. All the Faculty members should attend and make it a grand success.

Venue: Seminar Hall (Block-3)

Time: 9:45 AM

**Note: All should bring Note Book & Pen**

Copy to

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2. All HoD's
3. Circulate among the Faculty members.

  
  
Principal  
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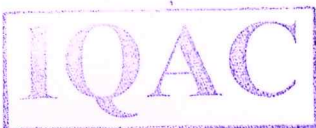
## A Parent Teacher Meeting Program (awareness on Code of Conduct)

The College ensures to encourage the values articulated in the College's vision and mission.

Awareness programs are conducted regularly to orient the faculties on the rules and regulations and the code of conduct.



Hon'ble Principal Dr.S.Venkateswarlu is addressing the gathering on the occasion of Parent Teacher meeting.



Principal

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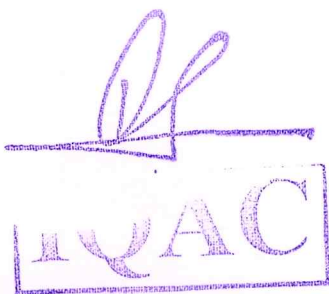
7.1.10(4) DOCUMENT SHOWING CODE  
OF CONDUCT FOR  
STUDENTS,TEACHERS, GOVERNING  
BODY AND ADMINISTRATION

**HANDBOOK**  
**FOR**  
**CODE OF CONDUCT**  
**STUDENTS, FACULTY AND ADMINISTRATION**



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**Yellamanda (Post), Narasaraopet – 522 601, Guntur (Dt), A.P, India**

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**Principal**  
**NARASARAOPETA ENGINEERING COLLEGE**  
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**NARASARAOPET - 522 601, Palnadu (Dist.), A.P.**

## FOREWORD

This document on the " Code of Ethics for Students , Faculty, and Administration has been compiled to give all Narasaraopeta Engineering College, Narasaraopeta stakeholders a broad view of the intuitional policies and guidelines that must be followed in order to conduct academic and co-curricular activities smoothly and meaningfully, as well as to perform social responsibilities at the designated levels.

Given the scope of the responsibility created by the educational system, all stakeholders, including the governing body, staff, and students must adopt and cohere to the highest ethical standards in the teaching/learning process.

This "Corrective measures" system in place will assist the administration in identifying any type of code of conduct violation and taking the appropriate corrective action to restore the desired professional ethics and human values.

Narasaraopeta Engineering College moral compass is implanted in philosophy. It incorporates sub line core universal values and ethical academic behaviour. Institute strives to meet the highest standards of professional competence for organizational success.

All the members of the academic community, including academics, administrative staff, and students, should be bounded by the institution's code of conduct. Each community member should be made aware of his/her rights as well as their own duty to follow the code.

## RESPONSIBILITIES OF THE GOVERNING BODY

The Governing Council is the highest administrative body of the institute and it meets once in a year and its functions are given below:

1. To monitor academic and other related activities of the college.
2. To review important communications, policy decisions or any other similar notices received from the University, Government or AICTE.
3. To pass the annual budget of the college.
4. To review the audited statements of accounts of the college.
5. To consider introduction of new courses and changes intake for the next academic year.
6. To review the Memorandum of Understanding agreed and Industry collaboration proposal.
7. To review the faculty positions of the college.
8. To review the faculty development initiatives and programs.
9. To review the admissions of the college.
10. To review the academic performance of the students.
11. To review the development activities of the students.
12. To review the training and placement activities.



  
Principal  
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## DUTIES AND RESPONSABILITIES OF THE PRINCIPAL

The Principal as the Head of Institution is solely responsible for addressing and resolving all issues concerned with the stakeholders of education. The code of conduct provides and explicit definition of the standards of professional conduct expected from the Principal as the Head of the college.

1. To promote academic growth in the college.
2. To monitor and participate in teaching, research and training programmes of the college.
3. To guide/advise in planning and implementation of academic programmes such as orientation courses, seminars, in-service and other training programmes organized by the institute for academic competence of the faculty.
4. To hold Academic Council meetings as per the norms.
5. To coordinate and motivate the faculty, administrative authorities and the supporting staff.
6. Shall work for the common goal of providing effective technical education and guiding to enable the students to carve out promising career and lifelong learning.
7. Spokesperson of the institution and shall take part in regional, national and international conventions in serving the cause of development of technical education in particular.
8. Along with all the staff working under him, is singularly and collectively responsible to the Board of Governors, Academic Council, University, State Government, AICTE/UGC, students and parents for the smooth and effective functioning of the college.




  
Principal  
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## CODE OF CONDUCT FOR VICE PRINCIPAL

1. Monitor smooth running of the classes & ensure timely completion of syllabus.
2. Monitor academic discipline among the students.
3. Monitor smooth running of the Class tests.
4. Take necessary action towards failed students and absentees.
5. Interact with students to know their academic problems and take necessary actions.
6. Complete the Academic audit / with internal members and external members prepare necessary reports Based on reports. take corrective actions.
7. Make sure that the time tables are ready before opening the academic sessions.
9. Check the readiness of class rooms and laboratories.
10. Monitoring and pursuing the accreditation works of departments
11. Maintain consolidate Attendance / Academic Performance of all students for all semesters
12. Faculty & Students Discipline & Counselling.
13. Planning Industrial Visit / In-plant Training (Winter & Summer) through HODs
14. Placement / Industry Institute Interaction / MOU Signing
15. Feedback from students and preparing for report for necessary action
16. Monitoring all website updates and communicates to Vice Chairman / Secretary / Principal
17. Office Automation issues and implementation – ERP
18. Issue of TC's to the students
19. Monitoring Hostel Committees for boys and girls. Transport Committees
20. To assist Principal in conducting CAC and GB meetings.
21. During leave of Principal, the Vice-Principal shall discharge all the duties and responsibilities of the Principal and any other work entrusted by the Chairman/Vice Chairman/Secretary/Principal.



  
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## CODE OF CONDUCT FOR DEAN STUDENT AFFAIRS

1. The counselling of students:
2. The resolution of conflict between students in classrooms and hostels of residence as well as conflicts involving students outside of classrooms and hostels
3. Making representation to the College about ways of enhancing the quality of student's life
4. Ensuring that maintenance of cordial relations among the various student groups and the student body as a whole, to ensure that they obtain maximum benefit from their College experience
5. Ensuring the orderly organisation of student's activities within the college.
6. Over seeing the formation of students associations.
7. Co-ordinating with the groups to encourage the participation of students in the activities that promote personal growth and development of students.
8. Ensuring that any disciplinary actions imposed on any student(s) by the recognised authority of the college are complied with.
9. Enrol the students and register them for the co-curricular activities
10. Arrange for necessary experts / artists and organising these co-curricular activities.
11. Attach the students with the experts and other Artists for developing the area of their choice.
12. Organise cultural events at intramural level and state and national level.
13. Identify and encourage the students with special talents in fine arts, of performing arts and encourage by attracting them to master through special training.
14. Identify and encourage students with abilities to participate in State, National and International level events.
15. Provide for necessary infrastructure and facilities for organising these events.



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## CODE CONDUCT FOR HEAD OF THE DEPARTMENT


HOD is responsible for conducting all academic programs of the Department as per the norms of affiliating University. In pursuance of above objective he/she is required:

1. In advance before commencement of Semester allocate the subjects to the faculty members.
2. To formulate time - tables to provide adequate contact hours to complete the syllabus well in time also collect lesson plans of every subject which contains the information for the conduction of classwork. also providing ample time for conducting personality development programs and sports.
3. Verify the student attendance registers maintained by the staff members once a week to check for proper marking of attendance and implementation of lecture plans and submit to vice principal for verification once in a fortnight.
4. To ensure the maintenance of laboratories in a good order to provide training to the students as per the norms of University of JNTUK To ensure proper evaluation of student 's performance and take remedial action to improve the performance of slow learners.
5. To maintain harmonious relations among students and faculty while ensuring discipline and ethical behaviour of students.
6. Instruct the faculty members to set the question papers for the Mid Examinations as per the instructions as per the Academic Regulations with confidentiality and also evaluate the scripts promptly to meet the dead line given Controller of Examinations. also the evaluated scripts with award lists dually signed by Head of Department to be submit in the Examination Branch as per the schedule is given. including the soft copy also.
7. Should conduct Department meetings of faculty often on the day allotted and record the minutes of the meeting.
8. Should go around the classrooms and laboratories to ensure the decorum and discipline as per time-table.
9. Collect the student feedback about the faculty member's subject wise( for all the subjects taught to the students of their branch) and communicate the feedback to the concerned faculty members in the standard format as directed by the Principal with a copy to the Principal. If any subject handled by the other department faculty member. communicate once copy to the respective HOD. Guide the faculty members to improve their performance based on the feedback and also monitor whether the faculty members are improving from year/semester to year/semester.
10. Communicate the attendance particulars and internal marks of students to the concerned parents from time to time with the help of the class teacher.



  
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11. Form the student's batches and allocate the Project Guides as per the guidelines given by the Principal.
12. Designate Faculty member who will be the i/c HOD during his/ her absence and make sure that all files and records are available for the i/c HOD.
13. Allocate the students to the teacher-counsellors in the beginning of the academic year. Also verify mentoring files once in the Month.
14. Monitor the faculty/Staff development including (a) Training, development and career management and (b) Day-to-Day management matters, such as leave of absence, sick leave, etc.
15. Arrange special classes/ remedial classes if necessary for the benefit of below average students.
16. Inform the concerned authorities of any important information of events likely to be take place in the Department from time to time.
17. Make arrangements to Lock and Seal all Laboratories before leaving the premises ad daily routine in the evening.
18. Plan and conduct the BOS meeting regularly and prepare minutes of the meeting and communicate the minutes of the meeting to the members concerned and also to the Principal.
19. Prepare budget proposals of the Department each academic year and ensure the expenses are in tune to sanction of the Management.

  
  
Principal  
NARASARAOPETA ENGINEERING COLLEGE  
(AUTONOMOUS)  
NARASARAOPET - 522 601, Painadu (Dist.), A.P.

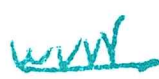
## CODE OF CONDUCT FOR FACULTY AND ADMISTRATION

1. Maintain decorum both inside and outside the classroom and set a good example to the students.
2. Every teacher should maintain integrity, be devoted to duty and also be honest and impartial in his/ her official dealings.
3. A teacher should maintain good manners in all interactions with the administration, other members of staff, students, and members of public.
4. Any form of academic plagiarism should be discouraged.
5. Always conduct professionally. Be kind to others do not insult or putdown others treat others as you would like to be traced harassment and exclusionary behaviour are not acceptable.
6. Protect institutional assets including physical intellectual and electronic or digital properties.
7. It is essential that one should avoid relationships and activities that hurt or appears to hurt their ability to make objective and fair decisions and thus avoid conflict of interest.
8. As per the rules of the institute staff members must strictly follow the procedure of adjusting their classes and show the consent of the substitute teacher to the HOD before going on leave. failing which the leave will be treated as unauthorized and necessary action will taken up.
9. Personal cell phone usage during work hours is discouraged except in extreme cases such as emergency.
10. Faculty should dress and behave appropriately. Maintain Professional work environment and comply with institutional policies.

  
  
Principal  
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## CODE OF CONDUCT FOR LABORATORY IN-CHARGE

1. To maintain the permanent and Consumable stock Registers.
2. To find out the requirements for consumables for the laboratory and procure the same, before the start of every term.
3. To plan for the procurement of equipment for the coming term well in advance.
4. To see that the infrastructure facilities in the labs are adequate so that each batch has ample opportunity to complete practical satisfactorily.
5. To organize the laboratory for oral and practical examinations.
6. To hold those responsible for any breakage / loss etc. and recovering costs
7. To ensure the cleanliness of the lab and switch off all equipment after use.
8. Requisition of consumables shall be submitted to the HOD, who in turn shall verify the same and forward to the Principal/Director for necessary action.
9. Any other duty as may be assigned by the HOD/Principal/Director/ from time to time.
10. In order to prevent theft/damage, the Lab In-charge shall take the following actions:
  - i. Lab In-charge and Lab Assistants are to report the matter in writing immediately to the HOD as soon as they come to know about the missing/damaged item in their Lab. They also have the responsibility to find out/enquire about the missing/damaged item/article and suggest further action in order to compensate the loss as well as prevent recurrence of the same.
  - ii. Lab Assistants in turn shall note down the missing items in the respective Lab Register.
  - iii. If the students are responsible for the loss/missing item, then an amount equal to the cost of the item as fine shall be levied upon the concerned students. Students shall not be allowed to purchase and bring the item on their own, as compensation for the loss/missing item.

  
  
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## CODE OF CONDUCT FOR LAB ASSISTANTS

1. The Lab Assistants are required to assist the respective Lab In-Charge for smooth functioning of the laboratories.
2. Lab Assistants shall be available for maintenance and care of resources/services of the institute.
3. All the Lab. Assistants. in coordination with the respective Lab In-Charge. are required to report matters. like maintenance/repairing. theft. damage etc. within the respective labs. to the HOD.
4. Lab Assistants in coordination with Lab In-charge should display (i) List of Equipment's/software with cost (ii) List of Experiments (iii) Lab Time Table (iv) Names of Lab In-charge / Lab Assistants etc. on the Lab Notice board.
5. Any other assignments as given by HOD/Principal/Director.

## CODE OF CONDUCT FOR STUDENTS

1. Give respect and show kindness to the faculty, administrative staff, guests, visitors, and other students.
2. Academic honesty and punctuality are mandatory in the completion of the assigned tasks as an individual and/or peer group.
3. Be regular to the college and maintain time properly.
4. Academic misconduct such as exam cheating, plagiarism, or illegal display of collaborative work will result in disciplinary action.
5. Avoid engaging in any activity or behaving in a way that may unfairly benefit or harm another student academically.
6. Stealing, misusing, destroying, defacing or damaging college property or personal property of others is prohibited.
7. Do not indulge any sort of discrimination, harassment or bullying of employees and other students.
8. Do not post any sort of derogatory comments about individuals of the Institute on the social media.
9. Prohibited to use any kind of drugs/alcohol.
10. Audio/video recording of the students/faculty is prohibited.



  
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7.1.10(5) BROUCHERS AND DOCUMENTS  
RELATED TO PROGRAMS ORGANIZED ON  
HUMAN VALUES AND PROFESSIONAL  
ETHICS WITH PHOTOGRAPHS

## Course Content:

Resource Persons:

**Dr. M. Pattabhiram,**

Associate Professor,

Department of M.B.A

Narasaraopeta Engineering College.

### Objective of Programme:

- Professional Ethics is intended to develop a set of beliefs, attitudes and habits that engineers should display concerning morality.
- To act in morally desirable ways, towards moral commitment and responsible conduct.
- The decision making, motivating others to understanding values, evaluating the risk of current business environment, qualities can be enhanced.

### Chief Patron

**Sri M.S. Chakravathi**

B.Tech, MSc, MBA, DBA, Ph.D

Vice-Chairman, NEC Group.

### Patrons

**Sri M.V. Koteswara Rao,**

Chairman, NEC Group.

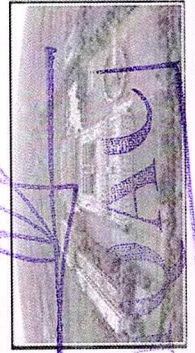
**Sri M. Ramesh Babu**

Secretary, NEC Group.

### Co-Patron

**Dr. S. Venkateswara Murthy,**

Principal.



## ABOUT THE COLLEGE

The Narasaraopeta Engineering College was established in the year 1998 by Gayatri Educational Development Society, Narasaraopet, under the leadership of Sri M.V. Koteswara Rao, who has a vision of developing this college as an autonomous institution of higher learning & knowledge in the heart of Palnadu Region. The college is approved by AICTE, permanently affiliated to JNTUK Kakinada. Accredited 'A+' Grade by NAAC. Accredited thrice by NBA and ISO 9001: 2008 certified. The college has three recognized R&D centers by JNTUK. NEC is conferred as 'AUTONOMOUS' in the year 2016. The college has launched Incubation Centre where the students can implement their ideas. The college has an MOU with Oracle University (USA). NEC has MOUs with various Foreign Universities. The college offers seven M.Tech programmes, two PG courses of MCA, MBA and six courses at B.Tech level in the branches EEE, CSE, IT, CSE (AI) ECE, ME and CIVIL. The college has well equipped laboratories including 1000 computers with a bandwidth of 146 MBPS internet. Microsoft Innovation Centre was established in the college through which more than 200 Mobile Apps, 50 Cloud Apps and 100 Windows Apps are uploaded every year.

In order to build a vibrant entrepreneurship ecosystem established Venture Development Centre (VDC) in association with I2E North Eastern University, USA and APSSDC. Also, the college has Indian European skilling Centre for Mechatronics and Industrial Robotics in collaboration with APSSDC and ARC (Applied Robot Control), Germany. AP CM's Skill Excellence Center to provide students access to the most advanced courses by industry giants. The college has established Institution Innovation Council (IIC) as per the norms of Innovation Cell, Ministry of HRD, Govt. of India with ranked 3- and 1/2-Star Rating

A One Day workshop

On

## PROFESSIONAL ETHICS

21<sup>st</sup> February 2024



**NARASARAOPETA ENGINEERING COLLEGE**  
(AUTONOMOUS)  
Accredited By NAAC A+

(Approved By AICTE, New Delhi, Affiliated to JNTUK, Kakinada)

Kotappakonda Road, Yallamanchi Village,  
NARASARAOPETA, GUNTUR DISTRICT, A.P.

[www.nrtec.edu](http://www.nrtec.edu) Email: [ithod@nrtec.in](mailto:ithod@nrtec.in)

10861230005

**Principal**

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7.1.10(6) REPORT ON THE STUDENT  
ATTRIBUTES FACILATED BY THE  
INSTITUTION



# NARASARAOPETA ENGINEERING COLLEGE

(AUTONOMOUS)

Kotappakonda Road, Yellamanda (P.O), NARASARAOPET - 522 601, Palnadu Dist., A.P.

(Sponsored by Gayatri Educational Development Society), Narasaraopet.

Approved by AICTE, New Delhi & Permanently Affiliated to JNTUK, Kakinada. Code : 47, NIRF: 2022 (251 - 300 Band)

Accredited by NBA (CSE, ECE, ME)  & NAAC "A+"  Grade, ISO 9001 : 2015 Certified Institution.

☎ 08647-239903

Visit us at : [www.nrtec.in](http://www.nrtec.in)

e-mail : [principal@nrtec.in](mailto:principal@nrtec.in)

## 7.1.10(5) Report on Students attributes facilitated by the Institution

Institute identifies the attributes of admitted students from different back grounds in various programs. Initially some attributes of the student can be observed as academic category, cultural social, and health, economical and economical attributes. During the tenure of program remaining attributes can identified.

Some attributes as follows

**Database of the Student:** At the time of joining, institution collects the student details of educational background, schooling, Gender and Head of the Department allocates to the students for their overall development.

**Economic attributes of the Student:** Local students can join in large number in this institution as socially well as economic background. The financial assistance provided by various government and private organizations, such as **SC,ST,BC** and minority scholarships.

**Social Attributes:** The institution provides pleasant environment by treating equal status to all the students, and principle of equal justice is followed strictly without any prejudice or discrimination. The institution has established Committees like as Code of Conduct Committee, Anti-Ragging Committee etc., to monitor, control and manage as and when needed.

**Academic Attribute:** The slow learners can be identify by strategic mechanism of institution and advanced learners also identified on academic performance of students. The Tutorial Classes/ Remedial Classes, proving handoffs, study material, counselling to improve their academic performance. Advance learners encourages to participate in seminars/workshops hacktons and competitive exams like GRE/GATE/TOFEL etc.

**Gender Attributes:** As per the saying "Gods reside where women are respected", the college provides best facilities and amenities like as Waiting Halls in every department, separate Hostels. Physical Directors and Wardens are provided to the Girls hostels for monitor and manage the issues related to women.

**Personal and performance attributes:** Training and placement Cell trains students about personality development and technical skills from the first year by adding special hours to the regular academic plan in the entire four-year syllabus as there is flexibility due to autonomous status.

**Health and Fitness attributes:** To improve Fitness of the students for their holistic development Gymnasium if provided. The NSS unit creates awareness about social service and self-discipline among the students with learning. The Institution has residential doctor with nurses to handle health issues.



Principal

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**Linguistic Attributes:** Some of the students from village background, who came from Telugu medium usually face bit difficulty to understand the subjects with English medium. such students are given special attention to develop their English linguistic skills both in spoken and written aspects.

The institution believes in developing its students in all dimensions and finds the case of managing the classifying them through their attributes in each dimension.

IQAC Coordinator

Principal


  
Principal  
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