

7.1.10(1) POLICY DOCUMENT ON CODE OF
ETHICS



NARASARAOPETA ENGINEERING COLLEGE

(AUTONOMOUS)

Kotappakonda Road, Yellamanda (P.O), NARASARAOPET - 522 601, Palnadu Dist., A.P.

(Sponsored by Gayatri Educational Development Society), Narasaraopet.

Approved by AICTE, New Delhi & Permanently Affiliated to JNTUK, Kakinada. Code : 47, NIRF: 2022 (251 - 300 Band)

Accredited by NBA (CSE, ECE, ME)  & NAAC "A+"  Grade. ISO 9001 : 2015 Certified Institution.

☎ 08647-239903

Visit us at : www.nrtec.in

e-mail : principal@nrtec.in

CODE OF ETHICS (STUDNETS, STAFF AND ADMINISTRATORS)




NARASARAOPETA ENGINEERING COLLEGE
(AUTONOMOUS)
NARASARAOPET - 522 601, Palnadu (Dist.), A.P.

FOREWORD

This document on the “ Code of Ethics for Students , Faculty, and Administration has been compiled to give all Narasaraopeta Engineering College, Narasaraopeta stakeholders a broad view of the intuitional policies and guidelines that must be followed in order to conduct academic and co-curricular activities smoothly and meaningfully, as well as to perform social responsibilities at the designated levels.

Given the scope of the responsibility created by the educational system, all stakeholders, including the governing body, staff, and students must adopt and cohere to the highest ethical standards in the teaching/learning process.

This ‘Corrective measures’ system in place will assist the administration in identifying any type of code of conduct violation and taking the appropriate corrective action to restore the desired professional ethics and human values.

Narasaraopeta Engineering College moral compass is implanted in philosophy. It incorporates sub line core universal values and ethical academic behaviour. Institute strives to meet the highest standards of professional competence for organizational success.

All the members of the academic community, including academics, administrative staff, and students, should be bounded by the institution’s code of conduct. Each community member should be made aware of his/her rights as well as their own duty to follow the code.

CODE OF ETHICS FOR STUDENTS

1. Give respect and show kindness to the faculty, administrative staff, guests, visitors, and other students.
2. Be regular to the college and maintain time properly.
3. Academic honesty and punctuality is mandatory in the completion of the assigned tasks as an individual and / or a peer group.
4. Academic misconduct such as exams cheating, plagiarism, or illegal display of collaborative work will result in disciplinary action.
5. Avoid engaging in any activity or behaving in a way that may unfairly benefit or harm another student academically.
6. Do not indulge any sort of discrimination, harassment or bullying of employees and other students.
7. Prohibited to use any kind of drugs/alcohol.
8. Audio/video recording of the students/faculty is prohibited.
9. Do not post any sort of offensive comments about individual of the Institute on the social media.
10. Stealing, misusing, abolishing, vandalizing or damaging college property or personal property of others is prohibited.




Principal
NARASARAOPETA ENGINEERING COLLEGE
(AUTONOMOUS)
NARASARAOPET - 522 601, Palnadu (Dist.), A.P.

CODE OF ETHICS FOR FACULTY AND ADMINISTRATION

1. Maintain dignity both inside and outside the classroom and set a good example to the students.
2. Every teacher should maintain integrity, be devoted to duty and also be honest and impartial in his/her official dealings.
3. A teacher must maintain good manners in all interactions with the administration, other members of staff, pupils, and members of the public.
4. Any form of academic plagiarism should be discouraged.
5. Always behave professionally. Be kind to others do not insult or putdown others treat others as you would like to be treated. Harassment and exclusionary behavior are not acceptable.
6. Protect institutional assets including physical intellectual and electronic or digital properties
7. As per the rules of the institute staff members must strictly follow the procedure of adjusting their classes and show the consent of the substitute teacher to the HOD before going on leave, failing which the leave will be treated as unauthorized and necessary action will be taken up.
8. It is essential that one should avoid relationships and activities that hurt or appears to hurt their ability to make objective and fair decisions and thus avoid conflict of interest.
9. Faculty should dress and behave correctly. Maintain professional work environment and comply with institutional policies.
10. Personal Mobile usage during work hours is discouraged except in extreme cases such as emergency.




Principal
NARASARAOPETA ENGINEERING COLLEGE
(AUTONOMOUS)
NARASARAOPET - 522 601, Palnadu (Dist.), A.P.