



NARASARAOPETA
ENGINEERING COLLEGE
(AUTONOMOUS)

Key Indicator - 6.1
Institutional Vision and
Leadership



NARASARAOPETA
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6.1.2

The effective leadership is reflected in various institutional practices such as decentralization and participative management

1	Committees
2	Details of the Committees

➤ *Institutional practices*


- Provides a frame work for effectiveness and sense of direction
- Outlines the goals and measurable targets
- Is useful for guiding day-to-day actions
- Helps in evaluating progress and changing approaches when moving forward

The plan is developed to establish deep roots that provide firm foundation for the constant Up-gradation of the institution, as well as to energize the drive of experimentation and innovation, keeping the focus on Institution vision and mission. The strategic plan sets out a frame work of priorities for the Institution.

Departments play a pivotal for the institution; hence each department worked out on their vision, mission and short, mid & long-term goals. The implementation plan for the departments also reflected all details such as budget, resources needed as well as leader responsible with time lines. HODs form the core team for implementing departmental goals under the guidance of Deans/Principal.

The final draft document was discussed with GB and after its detailed review; the suggestions were incorporated towards its effective implementation. This comprehensive plan forms the guiding plan for the years 2018-2023.

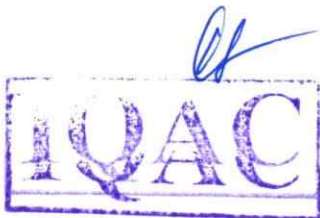



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➤ **Committees & Details of the Committees**

For the smooth functioning of administration, following committees are formed. The members present in the committee can be viewed in our website.....

1. Academic Audit Committee
2. Admission Committee
3. Alumni committee
4. Anti-Ragging Committee
5. Career g Guidance Committee
6. Canteen Committee
7. Disciplinary Committee
8. Examination Committee
9. Grievance Redressal Committee
10. ISTE student Chapter
11. IQAC
12. Internal Complaints Committee (ICC)
13. Industry Institute Interaction Committee (IIIC)
14. Intellectual Property Rights Committee (IPR)
15. Library Committee
16. Newsletter Committee
17. NSS Committee
18. Painting & Photography Club
19. Placement Committee
20. Research & Development Committee
21. Sexual Harassment Committee
22. Sports Committee
23. Student Welfare Committee
24. Social Media Committee
25. SC, ST Cell
26. Time Table Committee
27. Transport Committee




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NARASARAOPETA ENGINEERING COLLEGE
(AUTONOMOUS)
NARASARAOPETA - 522 601
Guntur (Dist.), A.P.

28. Hostel Committee for Boys & Girls
29. Women Empowerment Cell
30. Models & Prototype Club
31. Entrepreneur & Development Committee (EDC)
32. Institutional Innovation Committee (IIC)
33. Extra-Curricular Activities Committee
34. NIRF
35. MOOCs & NPTEL

1. Academic Audit Committee

The Academic Audit Committee is responsible for all activities related to the audits at the institute level and department level.

Composition of Academic Audit Committee

S.No.	Name of the Staff Member	Designation	Dept.	Designation in the Committee
1	Dr.M.Sreenivasa Kumar	Principal	ME	Chairman
2	Dr D.Suneel	Vice Principal	ME	Convenor
3	Dr.S.B.Venkatasiva	Professor & HOD	ME	Member
4	Dr.K.Lakshminadh	Professor	CSE	Member
5	Dr.B.JhansiVazram	Professor	CSE	Member
6	Dr.G.L.N.Jayapradha	Professor	CSE	Member
7	Dr.K.Raju	Professor	ECE	Member
8	Dr.P.SureshBabu	Assoc. Professor	ME	Member
9	Dr.A.V.Nageswararao	Assoc. Professor	ECE	Member




 PRINCIPAL
 NARASARAOPETA ENGINEERING COLLEGE
 (AUTONOMOUS)
 NARASARAOPET - 522 601.
 Guntur (Dist.), A.P.

FUNCTIONS OF THE COMMITTEE

1. The Academic Audit Committee (AAC) is constituted and assigned the task of assessing the performance of academic units of the Institution.
2. The committee gives valuable suggestions required to achieve remarkable academic standards in the competitive educational environment
3. Monitoring of the academic activities of all the Departments.
4. Facilitating the creation of a learner-centric environment favorable to quality education and faculty development to adopt the required knowledge and technology for participatory teaching and learning process
5. Arrangement of feedback response templates to collect feedback from students, parents and other stakeholders on quality-related institutional processes
6. Dissemination of information on various quality parameters of higher education.
7. Organize periodical meetings to assess the effectiveness of teaching and discuss about the improvements to be made in the curricular and co-curricular aspects.
8. The Committee will schedule and supervise academic audit across all Departments and ensure that academic audit reports are submitted to Principal and IQAC within time.
9. Introduce innovations in Teaching, Learning and Evaluation practices.
10. Introduce the additional infrastructural facilities required to strengthen the Departments for the changing needs, curriculum revision or introduction of new disciplines
11. In addition to the above, the committee is expected to take up any suggestions put forward in the academic and administrative audit taken up by the inspection committees, including the NBA, UGC and such other bodies apart from private/ corporate institutions like ISO.

2. Admission Committee

The Admission Committee is responsible for all activities related to the admissions (end-to-end). This is the first committee which interacts with the parents/students.




PRINCIPAL
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(AUTONOMOUS)
NARASARAOPET - 522 601,
Guntur (Dist.), A.P.

Composition of Admission Committee

S.No.	Name of the Staff Member	Designation	Dept.	Designation in the Committee
1	Dr. M Sreenivasa Kumar	Principal	ME	Chairman
2	Mrs.V.Aruna	Assoc.Professor	BS&H	Convenor
3	Dr.KPonnari Lakshmi	Professor and HOD	BS&H	Member
4	Dr.T.V.S.M.MohanBabu	Professor& AO	BS&H	Member
5	Dr.T.Anjaneyulu	Professor	BS&H	Member
6	Mr.G.R.K.Murthy	Assoc. Professor	BS&H	Member
7	Mrs.T.L.Sravani	Asst.Professor	MBA	Member
8	Mr.G.V.V.M.Prasad	Junior Assistant	Office	Member
9	Mr.S.V.Rajesh	Junior Assistant	Office	Member

FUNCTIONS OF THE COMMITTEE

1. To improve the admissions quality with well-defined policy.
2. To disseminate and comply with all the rules and regulations of admissions as prescribed by Govt. and statutory agencies.
3. To create a brand value and awareness about the institute.
4. To provide best counselling to students and parents who come to seek admission.
5. To guide the students and parents in making effective decisions.
6. To guide admitted students to complete the admission procedure like paying fees, getting roll nos., getting hostel admission, getting ID-card, fulfilling eligibility criteria, getting time tables etc.




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NARASARAOPETA ENGINEERING COLLEGE
(AUTONOMOUS)
NARASARAOPET - 522 601
Guntur (Dist.), A.P.

3. Alumni Committee

The Alumni committee is responsible to assist alumni through workshops, webinars, professional job databases and career coaching.

Composition of Alumni Committee

S.No.	Name of the Staff Member	Designation	Dept.	Designation in the Committee
1	Dr. S. Siva Nageswara Rao	Professor	CSE	President
2	Dr. K. Lakshminadh	Professor	CSE	Vice-President
3	Mr. M. Chandra Sekhar	Asst. Professor	EEE	Secretary
4	Mr. M. Venkaiah	Assoc. Professor	ME	Joint – Secretary
5	Mr. Ch. Srinivasa Rao	-	-	Treasurer
6	Mr. D. Uma Sankar	Assoc. Professor	TPC	Member
7	Mr. D. Pradeep	Asst. Professor	CE	Member
8	Mr. Y. Suresh	Asst. Professor	CSE	Member
9	Mr. K. Arun	Asst. Professor	CSE	Member
10	Mr. K. Kiran Chand	Asst. Professor	ME	Member

FUNCTIONS OF THE COMMITTEE

1. To promote a lifelong relation and to act as a forum for the exchange of information among its members.
2. To exchange professional knowledge, organize technical conferences, seminars workshops & training courses.
3. To provide guidance to the present students in their endeavor for better employment and higher studies.
4. To arrange teaching and training classes to the students studying in the college and also to the members to upgrade technical and general skills.
5. To get the valuable advices of the Alumni in the overall development of the college.
6. To promote the campus placements through the old students working in reputed industries in India and abroad



PRINCIPAL
NARASARAOPETA ENGINEERING COLLEGE
(AUTONOMOUS)
NARASARAOPET - 522 601
Guntur (Dist.), A.P.

4. Anti-Ragging Committee

RAGGING IN ANY FORM IS A CRIME Ragging is totally banned and punishable as per the government order. If any student is found indulging in any sort of ragging or harassment to juniors or other fellow students, inside or outside the campus, bus, hostel, he/she will be dismissed immediately from the university and criminal action will be taken against them as per the rules

Anti-Ragging Committee ensures strict enforcement of Anti-Ragging rules and provides a ragging free environment to the students. It is a body at institutional level to establish measures for prohibiting, preventing and banning activities of Ragging Menace within and outside the campus in accordance with AICTE/UGC Regulations, supreme court directives and state act, the committee is responsible for taking action against those found guilty of ragging and or abetting ragging, actively or passively or being part of a conspiracy to promote ragging.

Composition of Anti Ragging Committee

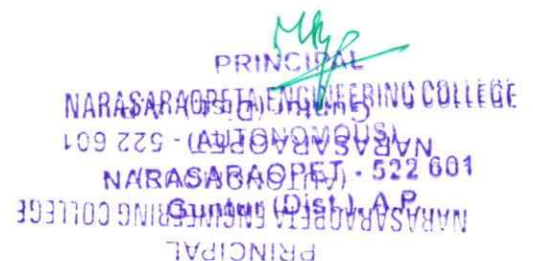
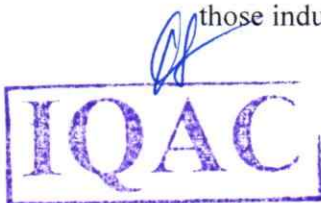
S.No	Name of the Staff Member	Designation	Dept.	Designation in the Committee
1	Dr.P. Naga Sowjanya	Assoc.Professor & HOD	Civil	Member
2	Dr.P.Lakshmanan	Professor& HOD	EEE	Member
3	Dr.S.B.Venkata Siva	Professor& HOD	ME	Member
4	Dr. V. VenkataRao	Professor& HOD	ECE	Member
5	Dr.S.N.TirumalaRao	Professor& HOD	CSE	Member
6	Dr. G. syam Prasad	Professor& HOD	IT	Member
7	Dr. G. L. N. Jayaparada	Professor& HOD	CS, DS	Member
8	Dr. K. P. Lakshmi	Professor& HOD	BSH	Member
9	DrP. Pattabhiram	Professor& HOD	MBA	Member
10	Mrs.M.Mamatha	Assoc. Professor& HOD	MCA	Member
11	Dr.T.V.S.M.MohanBabu	Professor & AO	BS&H	Member
12	Mr.G.L.V.Ramana Murthy	-	-	Advocate
13	S. Koteswara Rao			Parent



14	V. Aruna			Parent
ANTI RAGGING SQUAD				
1	Dr.A. V. Nageswara Rao	Professor	ECE	Convener
2	Mr.L.Krishna Reddy (PD)	Asst. Professor	BS&H	Member
3	Mr.M.Satyam Reddy	Asst. Professor	CSE	Member
4	K. Anil Kumar	Asst. Professor	CE	Member
5	Mr.P.D.V.S.K.Kishore	Assoc. Professor	EEE	Member
6	Mr.J. NarasimhaRao	Assoc. Professor	ECE	Member
7	Z. Mohan Rao	Asst. Professor	BS&H	Member
8	Dr. G. Dharmiah	Assoc. Professor	BS&H	Member
9	B. Srinivasa Rao	Assoc. Professor	ECE	Member
10	SK. Zuber Basha	Asst. Professor	ECE	Member
11	Sk. Arifa Begum	Asst. Professor	ECE	Member
12	Sd.Salma	Asst. Professor.	MBA	Member
13	Dr.K.Neeraja	Professor.	BS&H	Member
14	D. Venkata Reddy	Asst. Professor	CSE	Member
15	K. Meghanadh	Asst. Professor	CE	Member
16	T. V. Manohar	Asst. Professor	IT	Member
17	Y. Suresh	Asst. Professor	MBA	Member
18	K. John Babu	Asst. Professor	ME	Member
19	CVD Staff			Mobile
20	CVD Staff			Gate
21	N. Jhansi Rani	PD	Sports	Canteen

FUNCTIONS OF THE COMMITTEE

1. To uphold and comply with the directions of the Hon'ble Supreme Court and be vigilant on nay acts amounting to ragging.
2. To publicize to all students and prevalent directives and the actions that can be taken against those indulging in ragging.



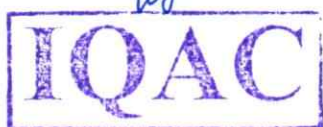
3. To consider the complaints received from the students and conduct enquiry and submit report to the Anti- Ragging Committee along with punishment recommended for the offenders.
4. Oversee the procedure of obtaining undertaking from the students in accordance with the provisions;
5. Conduct workshops against ragging menace and orient the students.
6. To provide students the information pertaining to contact address and telephone numbers of the person(s) identified to receive complaints/distress calls.
7. To offer services of counseling and create awareness to the students.
8. To take all necessary measures for prevention of Ragging inside the Campus/ Hostels.
9. To sensitize SMS (Social Distance-Mask-Sanitize) Rule in the campus.
10. To bring awareness on COVID safety measures to students followed in campus, at canteen, labs and Library.

5. Career guidance Committee

Career guidance Committee is responsible to students need career guidance to explore and plan for future career endeavours based on their individual interests, skills and values.

Composition of Career guidance Committee

S.No.	Name of the Staff Member	Designation	Dept.	Designation in the Committee
1	Dr. M. Sreenivasa Kumar	Principal	ME	Chairman
2	Mr. D. Uma Sankar	TPO	TPC	Convener
3	Dr. Ananda Oliveti	Training Head	TPC	Co-Convener
4	Dr. P.Pattabhi Ram	Assoc. Professor	MBA	Member
5	Mr. K. Syam Kumar Reddy	Corporate Relations Officer	TPC	Member
6	Mr. Eluri Kishore	Corporate Relations Officer	TPC	Member
7	Mr. SK. Karimulla	Asst. Professor	EEE	Member
8	Mr. Ch.Anil	Asst. Professor	CSE	Member
9	Mr. N. Rajeev Reddy	Asst. Professor	ECE	Member



PRINCIPAL
 NARASARAO PETA ENGINEERING COLLEGE
 (AUTONOMOUS)
 NARASARAO PETA - 522 601
 Guntur (Dist.) A.P.

10	Mr. K. John Babu	Asst. Professor	ME	Member
11	Mr. K. Venkatesh	Asst. Professor	CE	Member
12	Mr. G. Sambasiva Rao	Asst. Professor	MCA	Member

FUNCTIONS OF THE COMMITTEE

1. To conduct a survey among students on their career options
2. To create awareness on the importance of higher education by organizing related event.
3. To organize awareness sessions on competitive exams such as GATE, CAT, GRE, GMAT and to counsel them to appear in those tests and information on requirements and preparation.
4. To organize expert sessions in order to provide options for students to pick best places to pursue higher education and on available job opportunities by facilitating talks/coaching from various consultancies
5. To conduct career/Personality development seminars and workshops and to provide necessary literature /brochure/information.
6. To organize awareness sessions on professional skills by subject experts and guide them on all career related matters.

6. Canteen Committee

The College has a well-established canteen in the campus. The environment in the canteen is clean & hygienic. Canteen is open on working days from 8.30am to 5.30pm.

Composition of Canteen Committee

S.No.	Name of the Staff Member	Designation	Dept.	Designation in the Committee
1	Dr.M.Sreenivasa Kumar	Principal	ME	Chairman
2	Dr.P.Pattabhiram	Assoc.Professor	MBA	Convener
3	SK. Abdul Kalam	Assoc.Professor	EEE	Member
4	P. Srinivasa Rao	Asst.Professor	ME	Member
5	P. Jaya Babu	Asst.Professor	ECE	Member
6	Mr.Sk.Rafi	Asst.Professor	CSE	Member
	Mr.M.Purnachandrarao	Asst.Professor	BS&H	Member



PRINCIPAL
 NARASARAOPETA ENGINEERING COLLEGE
 (AUTONOMOUS)
 NARASARAOPET - 522 601

8	Mr.N.M. Subhani	Asst.Professor	CE	Member
9	Mr.G.Sambasivarao	Asst.Professor	MCA	Member
10	D. V. Tripura Sundhari	21475A0220	EEE	Student Member
11	A. Srilatha	21471A0503	CSE	Student Member
12	SK. Yasin	21475A0109	CE	Student Member
13	Sr. K. V. Brama Sai	21471A04B1	ECE	Student Member
14	A. Tirumala Raju	21471A0314	ME	Student Member
15	P. Hema	21471F0050	MCA	Student Member

FUNCTIONS OF THE COMMITTEE

1. Monitoring the timings of the Canteen
2. Discussing and fixing up of menu and Price lists.
3. Supervising the quality and taste of food items.
4. Giving suggestions regarding the condition and updating the quality of all canteen facilities including dining table sets, catering services, cleanliness, hygiene, utensils, napkins, ventilation, signboards, service counter, smoke-free environment, windows, exhaust fans and all other equipment's useful for crushing and cooking food items.
5. Look after the necessary arrangements in canteen for Smooth operation
6. Taking care of the responsibility of ensuring good quality of raw food materials, cooking and serving processes and verifying with the checklist.
7. ***Disciplinary Committee***

Disciplinary Committee will ensure that students obey rules and remain orderly and peaceful in the pursuant of educational objectives in the organization.

Composition of Disciplinary Committee

S.No.	Name of the Staff Member	Designation	Dept.	Designation in the Committee
1	Dr. M. Sreenivasa Kumar	Principal	ME	Chairman
2	Dr.V.VenkataRao	Professor &HOD	ECE	Convenor
3	Dr. D. Suneel	Vice-Principal	ME	Member

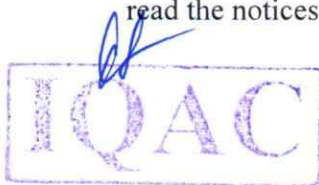


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(AUTONOMOUS)
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4	Dr.S.N.TirumalaRao	Professor &HOD	CSE	Member
5	Dr. P. Lahshmanan	Professor &HOD	EEE	Member
6	Dr. G. Syam Prasad	Professor &HOD	IT &AI	
7	Dr. B. Venkata Siva	Professor &HOD	ME	
8	Dr.P.NagaSowjanya	Assoc.Professor&HOD	CIVIL	Member
9	Dr.K.P.Lakshmi	Professor &HOD	BS&H	Member
10	Dr. P. Pattabhiram	Professor &HOD	MBA	Member
11	Mrs.M.Mamatha	Assoc. Professor &HOD	MCA	Member
12	Dr.G.L.N.Jayaprada	Professor	CSE	Member
13	Dr. B. Jhansi Vazram	Professor	CSE	Member
14	Dr.K.Raju	Professor.	ECE	Member
15	Mr.Sk.Md.Shareef	Assoc.Professor	EEE	Member
16	Mr.P.S.S.Chakravarthy	Assoc.Professor	ECE	Member
17	Dr.D.Jagadish	Professor	ME	Member
18	Dr.G.Dharmaiah	Professor	BS&H	Member
19	K. Anil Kimar	Assistant. Prof	CE	Member
20	Dr.K.Lakshminadh	Professor	CSE	Member
21	Mr.T.MallikharjunaRao	Assoc.Professor	MBA	Member
22	Mrs.V.Aruna	Assoc.Professor	BS&H	Member
23	Mr.M.Prasad	Assoc.Professor	BS&H	Member

FUNCTIONS OF THE COMMITTEE

1. Student must abide by the rules and regulations framed by the college from time to time.
2. The student is expected to read the notices put up on the notice board of the college regularly.
The college is not responsible for any loss or damage caused to the student due to his failure to read the notices from time to time.




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 NARASARAOPETA ENGINEERING COLLEGE
 (AUTONOMOUS)
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 Guntur (Dist.), A.P.

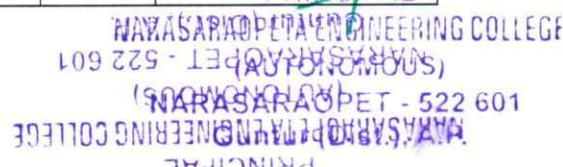
3. To maintain and enforce strict discipline and to ensure calm and peaceful academic atmosphere within the college campus.
4. To ensure all the students should wear their ID Cards while they are in the campus and their respective class rooms& Labs.
5. To monitor the movement of the students in the college and prevent students movement around in the corridors during the college working hours.
6. To ensure that students maintain complete discipline in the labs and classrooms.
7. If any damage is caused to the college property by any student / group of students, the cost of the same will be recovered with a fine from the said student / group of this will be followed by disciplinary action.
8. To avoid physical conflict among students.
9. To conduct enquiries on report of in-disciplinary activities among students
10. To initiate model actions against students involved in in-disciplinary activities
11. In case of any misbehaviour or violation of the college rules, the action will be taken after a through enquiry by Disciplinary Committee Members.
12. In case of any violation of dress code or disturbance in the class, the ID card will be confiscated from the student which will be handed over to the student on the same day with a warning and advice from the Disciplinary Committee Members.

8. Examination Committee

The Examination committee is a non-statutory committee of the Institution headed by the Chief Controller of Examinations (CCE). Members of the committee meet at least once in a semester or when ever required developing ways and means for smooth conducting of examinations.

Composition of Examination committee

S.No.	Name of the Staff Member	Designation	Dept.	Designation in the Committee
1	Dr.M.Sreenivasa Kumar	Principal	ME	Chairman
2	Mr.V.MaheshBabu	Controller of Examinations	MCA	Convenor
3	Dr.S.SivaNageswaraRao	Deputy Controller of Examinations	CSE	Member
4	Dr.P. Suresh Babu	Deputy Controller of Examinations	ME	Member Principal



5	Mr.Sk.K.M. Basha	Deputy Controller of Examinations	CSE	Member
6	Dr.D.Jagadish	Professor	ME	Member
7	Dr.G.Dharmaiah	Professor	BS&H	Member
8	Dr.J.V.K. Ratnam	Professor	ECE	Member
9	Dr.K.Lakshminadh	Professor	CSE	Member
10	Mr.G. SambasivaRao	Asst. Professor	MCA	Member
11	Mr.Y.Suresh	Asst. Professor	MBA	Member
12	Mr.M.ChandraSekhar	Asst. Professor	EEE	Member
13	Mr. K.V. Pratap	Asst. Professor	CE	Member

FUNCTIONS OF THE COMMITTEE

1. To establish procedures and instructions for assessing and determining the results of examinations.
2. To safeguard the quality of the examinations procedures.
3. Setting and moderation of the question papers as per the guidelines of the exam section and the University.
4. To improve and control the quality of the end semester examinations to be conducted at institute level.
5. To appoint examiners for conducting exams.
6. To take measures against any misconduct.
7. To display the statement of internal marks on student notice board.
8. Preparation and submission of annual exam report to Principal office.
9. ***Grievance Redressal Committee***

Grievances Redressal Committee is to look into the complaints lodged by any student, and judge its merit. The Grievance Redressal Committee is also empowered to look into matters of harassment. Anyone with a genuine grievance may approach the Grievance Redressal Committee members in person.

Composition of Grievance Redressal committee




 PRINCIPAL
 NARASARAOPETA ENGINEERING COLLEGE
 (AUTONOMOUS)
 NARASARAOPETA - 522 601.
 Guntur (Dist.), A.P.

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3	Dr.D.Suneel	Vice Principal	ME	Member
4	Dr.B.Venkata Siva	Professor & HOD	ME	Member
5	Dr.V.VenkataRao	Professor & HOD	ECE	Convenor
6	Dr.S.N.TirumalaRao	Professor & HOD	CSE	Member
7	Dr.K.P.Lakshmi	Professor & HOD	BS&H	Member
8	Dr.S.VenkataRamana	Professor & HOD	MBA	Member
9	Dr.P.NagaSwojanya	Assoc. professor & HOD	CE	Member
10	Mrs.M.Mamatha	Assoc. professor & HOD	MCA	Member
11	Mr.V.MaheshBabu	Professor & COE	MCA	Member
12	Dr.T.V.S.M.MohanBabu	Professor & AO	BS&H	Member

FUNCTIONS OF THE COMMITTEE

1. This committee deals with all the grievances directly which is related to the common problems at Institute level both academic and administrative.
2. The aggrieved individual (Faculty/Staff/Student) shall indicate the details of his/her grievance in a prescribed format (designed for the purpose) and submit the same to the principal, who in turn will refer the same to Chairman of the concerned Redressal Committee.
3. The grievance of the individual will be given fair and reasonable opportunity to be heard to be in detail before the Chairman and other members of the concerned committee, in a peaceful and conciliatory environment depending upon the issue and if need be, appropriate evidence in the form a material evidence or personal witness maybe introduced by the aggrieved person.




 PRINCIPAL
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 Guntur (Dist.), A.P.

4. The Chairman of the committee, in consultation with the other member's will submit the report to the principal, at the earliest possible time.
5. The principal in turn, depending upon the nature, magnitude and jurisdiction of the issue, will arrange for the appropriate and early measure of Redressal of the grievance, under direction of the management and the same will be communicated to the "Aggrieved Person".
6. All the preceding of the grievance, mechanism will be suitably documented and recorded.
7. In case of sensitive matters, related matters related to offences- pertaining to sexual discrimination are damage to any particular individual the matter is kept confidential.
8. Hearing of Grievance Committee is done in such a way that no information purpulate out before action is taken.
9. In case of any penalty is awarded to any faculty members it is recorded and kept in personal file of the concerned faculty.


10. ISTE Student Chapter

ISTE Student Chapter Organizing student's symposiums and seminars, weekly/monthly quiz programmes for members, lectures by experts from industry, R&D organizations, defense services, Government departments and other institutions

Composition of ISTE Student Chapter

S.No	Name of the Staff Member	Designation	Dept.	Designation in the Committee
1	Dr. M. Sreenivasa Kumar	Principal	ME	Chairman
2	Mr. M. Chandra Sekhar	Asst. Professor	EEE	Convener
3	Dr. Sk. Bajid Valli	Assoc. Professor	ECE	Member
4	Mr. K. John Babu	Asst. Professor	ME	Member
5	Mr. G. Anjaneyulu	Asst. Professor	CE	Member
6	K. Jaya Prakash	Asst. Professor	CSE	Member




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7	Mr. M. Rama Krishna Reddy	Asst. Professor	IT	Member
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FUNCTIONS OF THE COMMITTEE

1. To enhance the knowledge for students in technical aspect by organizing seminars, workshops, Paper presentations, Quiz programs.
2. To spread the benefits of Engineering Education to the less privileged.
3. To advance the status and roles of engineering practice
4. To facilitate interaction between members of Engineering Societies throughout the world.
5. To promote the values of Engineering and Technology and its applications.
6. Promoting continuing education and training.
7. Programs in leadership and personality development.
8. Training in cooperative learning, environmental awareness, and basic management skills.

11. Internal Quality Assurance Cell (IQAC)

The Internal Quality Assurance Cell (IQAC) has been reconstituted with the following members to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.

Composition of Internal Quality Assurance Cell (IQAC)

Category	Member
Chairperson	Dr.M.Sreenivasa Kumar, Principal
Management Representative	Sri M.S.Chakravarthi , Vice Chairman
Faculty	<ol style="list-style-type: none"> 1. Dr.D.Suneel , Vice Principal 2. Dr.S.N.Thirumala Rao, Professor & HOD, CSE 3. Dr.D.Venkata Rao , Professor & HOD , ECE 4. Dr.K.Lakshmanan, Professor & HOD, EEE 5. Dr.P.Naga Sowjanya , Assoc. Professor & HOD , CE 6. Dr.K.Ponnari Lakshmi, Professor & HOD, BSH 7. Dr.P. Pattabhiram., HOD, MBA



PRINCIPAL
 NARASARAOPETA ENGINEERING COLLEGE
 (AUTONOMOUS)
 NARASARAOPET - 522 601.
 Guntur (Dist.), A.P.

	8. Mrs M. Mamatha, Assoc. Professor & HOD, MCA 9. Dr.S.V.N.Srinivasu, Professor , CSE
Administrative Representative	Dr.T.V.S.M.Mohan Babu , Professor & AO
Student	1.E. Mohan Sai 3 rd year ME 2.D. Venkata Naga Meghana, 3 rd year ECE
Alumni	1. M.Venkatesh, SriVaibhava Durga Plastics, 2. Kesannapalli, Chilakaluripeta 3. M. Venkatesh, Sri Vibhava Durga Plastics, Kesanupalli, Chilakaluripeta.
Industry	Sri G. Shasidhar, GM, Mittaplli Spinners
Parent	Dr.G.PerRaju, PD, JNTUN, Narasaropet
Coordinator, IQAC	Dr.B.Venkata Siva , Professor& HOD, ME.

FUNCTIONS OF THE COMMITTEE

1. Development and application of quality benchmarks / parameters for the various academic and administrative activities of Narasaraopeta Engineering College
2. Dissemination of information on the various quality parameters of higher education
3. Acting as a nodal agency of the College for quality-related activities
4. Ensure internalization of the quality culture at Narasaraopeta Engineering College
5. Ensure enhancement and integration among the various activities of the College and institutionalize good practices
6. Organization of workshops, seminars on quality related themes and promotion of quality circles
7. Build an organized methodology of documentation and internal communication
8. Documentation of the various programmes / activities at Narasaraopeta Engineering College leading to quality improvement
9. Periodical conduct of Academic and Administrative Audit and its follow-up.

12. Internal Complaints Committee

Internal Complaints Committee is constituted to provide for the effective enforcement of the basic human rights of gender equality and guarantee against sexual harassment and abuse, and to provide conducive atmosphere in the campus, to all the staff



PRINCIPAL
NARASARAOPETA ENGINEERING COLLEGE
(AUTONOMOUS)
NARASARAOPET - 522 601
Guntur (Dist) A.P.

members, employees and students of NEC.

Composition of Internal Complaints Committee

S.No	Name of the Staff Member	Designation	Dept.	Designation in the Committee
1.	Dr. K. Neeraja,	Professor	BS&H	Convener
2	Mrs. M.Sirisha,	Assoc.Professor	CSE	Member
3.	Mrs. T.Indira, .	Asst.Professor.	ECE.	Member
4.	Mrs. G.Madhavi,	PA to the Principal	Office	Member
5.	Mrs. I. Pavani,	Jr Assistant	ME	Member
6.	B. Siva Latha	20471A0414	ECE	Student
7.	K. Swathi	20471A04J2	ECE	Student
8.	A. Haritha	20471A0504	CSE	Student
9	B. Deepthi	20471A05J8	CSE	
10.	Mrs. K. Bhavani,	Advocate	Advocate	Member


FUNCTIONS OF THE COMMITTEE

1. Internal Complaints Committee will examine all matters relating to women in the workplace and will make suggestions and proposals to the institute administration regarding such matters.
2. The committee will arrange programs on Women's Day and at other times, as is deemed necessary. The Committee will report to the Principal.
3. The committee will follow relevant Acts, Rules of Government of India and Court Orders etc., as applicable from time to time.
4. To create awareness for the prevention of sexual harassment by promoting gender amity among staff, students and other employees.

13. Industry Institute Interaction Committee (IIIC)

Industry Institute Interaction Cell acts as a liaison centre between industry and various departments of Narasaraopeta Engineering College (NEC). The NEC faculty and students interact with industry in all possible ways with the spirit of deriving mutual benefit. To bridge a gap between the theoretical and practical aspects of the curriculum, Industry Interaction is extremely important. The Industry Interaction Cell recognizes this need and addresses it through the regular associations and meeting with industry experts and provides




PRINCIPAL
NARASARAOPETA ENGINEERING COLLEGE
(AUTONOMOUS)
NARASARAOPET - 522 601
Guntur (Dist.), A.P.

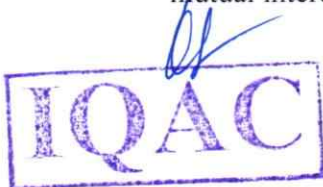
industry exposure to the students and enables them to pick up skills besides what is being imparted in the classrooms.

Composition of Industry Institute Interaction Committee

S.No.	Name of the Staff Member	Designation	Dept.	Designation in the Committee
1.	Dr.M.Sreenivasa Kumar	Principal	ME	Chairman
2.	Dr.D.Jagadish	Professor	ME	Convenor
3	Dr.K.Lakshminadh	Professor	CSE	Member
4	Dr.B.Raghavaiah	Assoc.Professor	ECE	Member
5	Dr.G.BabuRao	Assoc. Professor	CE	Member
6	Dr.Y.Siva Reddy	Assoc. Professor	MBA	Member
7.	Mr.Sk.Md.Shareef	Assoc. Professor	EEE	Member

FUNCTIONS OF THE COMMITTEE

1. To give industrial exposure to Faculty members and students, thus enabling them to tune their Knowledge to cope with the industrial culture
2. To organize Workshop on trending technologies by experts in the field
3. To assist the Departments in organizing workshops, conferences and symposia with joint participation of the industries
4. Encouraging Engineers from industries to visit institution to deliver lectures
5. To organize industrial visits for Faculty members and students
6. To coordinate/ identify industrial partners for proposing 'Centre for Excellence'
7. To assist the Training and Placement Division
8. Visit of industry executives and practicing engineers to the institute for seeing research work and laboratories
9. Memorandum of Understanding between the institute and industries to bring the two sides emotionally and strategically closer
10. Visits of faculty to industry for study and discussions or delivering lectures on subjects of mutual interest




PRINCIPAL
NARASARAOPETA ENGINEERING COLLEGE
(AUTONOMOUS)
NARASARAOPET - 522 601
Guntur (Dist.), A.P.

11. Memoranda of Understanding between the Institute and industries to bring the two sides emotionally and strategically closer
12. Visiting faculty/professors from industries
13. Practical training of students in industries
14. Memorandum of Understanding between the institute and industries to bring the two sides emotionally and strategically closer

14. Intellectual Property Rights Committee (IPR)

Intellectual Property Rights (IPRs) are legal rights that protect creations and/or inventions resulting from intellectual activity in the industrial, scientific, literary or artistic fields. The most common IPRs include patents, copyrights, marks and trade secrets.

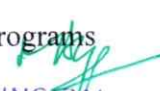
Composition of Intellectual Property Rights Committee

S.NO.	Name of the Staff Member	Designation	Dept.	Designation in the Committee
1	Dr.M.Sreenivasa Kumar	Principal	ME	Principal
2	Dr.S.V.N.Srinivasu	Professor	CSE	Convener
3	Dr.S.VenkataRamana	Professor&HOD	MBA	Member
4	Dr.D.Jagadish	Professor	ME	Member
5	Dr.S.SivaNageswaraRao	Professor	CSE	Member
6	Mr.Sk.Md.Shareef	Assoc.Professor	EEE	Member
7	Mr.J.V.K.Ratnam	Assoc.Professor	ECE	Member
8	Mr.G.SambasivaRao	Asst. Professor	MCA	Member

FUNCTIONS OF THE COMMITTEE

1. IPR Cell will be responsible for conducting the following:
 - i. IPR Awareness Programs – Conducting IPR awareness programs for students, faculty, researchers, officials, etc.
 - ii. Training Workshops/Advanced level training/awareness programs




 PRINCIPAL
 NARASARAOPETA ENGINEERING COLLEGE
 (AUTONOMOUS)
 NARASARAOPET - 522 601

2. IPR Cell shall provide an environment for academic and R&D excellence and conduct dedicated programs on IPR for the undergraduate and postgraduate students as well as organise regular IPR counselling programme for research scholars.
3. IPR Cell shall expose students, faculty, researchers, officials, etc. to the prevalent
4. IPR law practices and provide them with an opportunity to learn and use legal skills under the supervision of IP practitioner's and experts.
5. IPR Cell shall provide a platform to diagnose innovation and research on contemporary issues of national and international relevance leading to creation of IPR.
6. IPR Cell shall facilitate, encourage, promote and establish collaborative frameworks for industry – NEC partnerships at national and international scale to initiate research and development of commercial value.
7. IPR Cell will facilitate the recording, monitoring and maintenance of the IPR portfolio of the NEC may choose an outside counsel/IPR firm for managing its IPR portfolio.
8. IPR Cell will enhance the reputation of the NEC as an academic research institution and a member of society as well as the reputation of the Researchers through bringing the research results to public use and benefit. It will ensure that a culture is built that enhances recognition and respect for IPR among students, faculty, researchers, officials etc.
9. IPR Cell will set out the NEC procedures on the identification, ownership, protection and commercialization of IPR.
10. IPR Cell (IRCG) on regular basis will encourage researchers to identify solutions for problems faced by the industries and tailor research projects around the same.
11. In case of IPR Filings: Students pursuing Under Graduate/ Post-Graduate and above courses (M.Tech and Ph.D. students) shall be encouraged to undertake patent search before publishing any research paper and subsequently file for a provisional patent for novel inventions.
12. Intellectual property plays an important role in providing a competitive edge to any Institution.
13. The tangible assets like inventions, designs, software, brand name and other creative & innovative ideas are more valuable than physical assets.
14. NEC IPR Cell is committed to encourage, protect, manage and commercialize Intellectual Property such as Patent, Copyright Trademark etc. generated through the College.
15. The cell creates conducive environment in the academics for the development of Intellectual Property.
16. Faculty and students of NEC are actively participating in the IPR filing process in different Disciplines of Engineering & Technology.




 PRINCIPAL
 NARASARAOPETA ENGINEERING COLLEGE
 (AUTONOMOUS)
 NARASARAOPET - 522 601.
 Guntur (Dist.), A.P.

15. Library Committee:

The Library Committee has been constituted to look after the welfare, enrichment, digitization and modernization of the Technical Information Centre. The committee will also look into the upkeep, quality & quantum of Technical & Management books, Journals, e-resources & project reports available in the library and their easy accessibility issue and return to the faculty members and the students. The committee will also give suggestions from time to time to improve the overall infrastructure, ambience and discipline in the library. Moreover, the categorization of books and cataloguing will be monitored so as to ensure availability of subject specific material for the students of various disciplines. The committee consists of the following members.


Composition Library Committee

S.No.	Name of the Staff Member	Designation	Dept.	Designation in the Committee
1	Dr.M.Sreenivasa Kumar	Principal	ME	Chairman
2	DrB.Dhanalakshmi	Librarian	BS&H	Convener
3	Dr.K.Lakshminadh	Professor	CSE	Member
4	Dr.D.Jagadish	Professor	ME	Member
5	Dr.A.V.Nageswarao	Professor	ECE	Member
6	K. Anil Kumar	Assist. Prof	CE	Member
7	Dr.Sk.Md.Shareef	Assoc.Professor	EEE	Member
8	Dr.Y.Sivareddy	Assoc.Professor	MBA	Member
9	Dr.Sk.MohiddinShaw	Professor	BS&H	Member
10	Mr.G.SambasivaRao	Asst.Professor	MCA	Member
11	S. Vamakeswari	21471A4356	CSE	Student
12	N. Manoj Kumar	21471A0494	ECE	Student
13	Y. Hemalatha Meghana	21471A0312	ME	Student

FUNCTIONS OF THE COMMITTEE

1. To consider policy matters regarding Central Library/Departmental libraries including the policy for procurement of books and journals and render advice to the purchase committee for library procurements.




PRINCIPAL
NARASARAOPETA ENGINEERING COLLEGE
(AUTONOMOUS)
NARASARAOPET - 522 601
Guntur (Dist.), A.P.

2. To look into day to day problems of the library clientele, library staff and send recommendations to the Principal.
3. To supervise the allocation and utilization of funds for different departments for purchase of books and journals for the Central and Departmental libraries.
4. To maintain liaison between Central Library and various Academic Departments for the purchase of networking of Departmental libraries with the Central Library.
5. To consider and put forward the views of faculty members regarding books/journals selection, ordering process etc.
6. To consider and put forward the views of Students and faculty regarding their problems and solutions sought thereof .

16. News letter Committee

The committee shall be responsible for soliciting articles, and preparing and distributing the Round Table's newsletter. The committee shall consist of the Editor, who shall serve as the chairperson, the Assistant Editor, and other members as appointed. The Editor and Assistant Editor shall be appointed for staggered two-year terms and the Assistant Editor shall succeed the Editor. The Executive Board of LIRT shall serve as the Editorial Board for the LIRT newsletter.

Composition News letter Committee

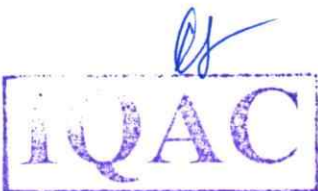
S.No.	Name of the Staff Member	Designation	Dept.	Designation in the Committee
1	Dr. M. Sreenivasa Kumar	Principal	ME	Chairman
2	Dr. SK.Ebraheem Karimullah	Assistant. Prof	ECE	Convener
3	Dr. S. N. TirumalaRao	Professor& HOD	CSE	Member
4	Dr. V. VenkataRao	Professor& HOD	ECE	Member
5	Dr. P. Lakshmanan	Professor& HOD	EEE	Member
6	Dr. B. Venkata Siva	Professor& HOD	ME	Member
7	Dr. P. Naga Sowjanya	Assoc. Professor &HOD	CE	Member
8	Dr. G. Syam Prasad	Professor& HOD	IT	Member
9	Dr. K. Ponnari Lakshmi	Professor& HOD	BS&H	Member
10	Mrs. M. Mamatha	Assoc. Professor &HOD	MCA	Member
11	DR. P. Pattabhiram	Professor& HOD	MBA	Member



PRINCIPAL
 NARASARAOPETA ENGINEERING COLLEGE
 (AUTONOMOUS)
 NARASARAOPET - 522 601
 Guntur (Dist.), A.P.

FUNCTIONS OF THE COMMITTEE

1. Shall define the editorial policies and goals of a newsletter and establish procedure for the systematic and timely review of material submitted for publication.
2. Shall design a newsletter/ Magazine template. All issues include a message from the dignitaries, from the chief editor.
3. Shall solicit volunteers from among the members representing various departments to call for articles from faculty and students and also to collect them before the specified deadlines and also to write or prepare columns on topics determined by the board.
4. Shall involve in the screening process to review the submissions by faculty and students and to select only those submissions containing valuable information appropriate for publishing. Selected articles shall be submitted to the Editorial Board Chairman for approval.
5. Shall produce two newsletters bi-annually in the month of June, and December.
6. Shall conduct meeting with all the Members and the Department coordinators.
7. Shall edit and proofread selected submissions by faculty and students and send them to the Editorial Board Chairman to obtain final approval for publication.
8. Shall establish publication time table and follow the deadlines strictly.
9. Shall oversee the newsletter publishing operations-articles collection, review, selection, editing, proof reading, layouts, printing / production and distribution of each issue of the newsletter.
10. Shall publish it to website and distribute to all the stakeholders.
11. Decision of the Editorial Board's Chairman regarding publishing of articles in the newsletter is final.




PRINCIPAL
NARASARAOPETA ENGINEERING COLLEGE
(AUTONOMOUS)
NARASARAOPETA - 522 601
Guntur (Dist.), A.P.

17. N S Committee

N S S Committee is to developing the personality and character of the student youth through voluntary community service. 'Education through Service' is the purpose of the NSS.


Composition N S S Committee

S.NO.	Name of the Staff Member	Designation	Dept.	Designation in the Committee
1	Dr.M.Sreenivasa Kumar	Principal	ME	Chairman
2	Mr.I.Sridhar	Assoc.Professor	MBA	Convener
3	N.M.Subhani	Asst.Professor	CIVIL	Member
4	Mr.Ch.AdiBabu	Asst.Professor	ECE	Member
5	S. Saritha	Asst.Professor	EEE	Member
6	Mr.K.JohnBabu	Asst.Professor	ME	Member
7	V. Vemkata Reddy	Asst.Professor	CSE	Member
8	Mr.G.SambasivaRao	Asst.Professor	MCA	Member
9	Ch. Poojitha	Student	III-CSE	Student
10	G. Shalini Priya	Student	II-ECE	Student
11	S. Sai Ram	Student	II-ME	Student
12	S. Naveen	Student	II-EEE	Student
13	K. Srija	Student	II-IT	Student

FUNCTIONS OF THE COMMITTEE

1. Making education more relevant to the present situation to meet the needs of the community and supplement the education of the students by bringing them face to face with the rural situation.
2. To apply the students education in finding practical solutions to community problems.
3. Providing opportunities to the students to play their role in planning and executing development projects which would not only help in creating durable community assets in rural areas and urban slums but also results in the improvement of quality of life of the economically and socially weaker sections of the community.
4. Encouraging students and non-students to work together along with the adults in rural areas.




PRINCIPAL
NARASARAOPETA ENGINEERING COLLEGE
(AUTONOMOUS)
NARASARAOPET - 522 601
Guntur (Dist.), A.P.

5. Developing qualities of leadership by discovering the latent potential among the campers, both students as well as local youth (Rural and Urban), with a view to involve them more intimately in the development programme and also to ensure proper maintenance of the assets created during the camps.
6. Emphasizing dignity of labor and self-help and the need for combining physical work with intellectual pursuits.
7. Encouraging youth to participate enthusiastically in the process of national development and promote national integration through corporate living and cooperative action.
8. To enable the students to understand the community in which they work.
9. To identify the needs and problems in the community for which the solution can be evolved.
10. Developing among them a sense of social and civil responsibility.
11. Developing competence required for group living and sharing responsibilities.
12. To gain skills in mobilizing community participation.
13. To develop capacity to meet emergencies and national disasters.

18. Painting and Photography Club

Painting & photography is to communicate and document moments in time. This moment can tell someone many things, from the environment to what people are doing.

Composition Painting & photography club

S.No.	Name of the Staff Member	Designation	Dept.	Designation in the Committee
1	Dr.M.Sreenivasa Kumar	Principal	ME	Chairman
2	Mr. M. Chandra Sekhar	Asst. Professor	EEE	Convener
3	Mr. Sk. Nagul Meeravali	Asst. Professor	ME	Member
4	Mr.S.Murali	Asst. Professor	CE	Member
5	Mrs. Sk.Samerunnisa	Asst. Professor	CSE	Member
6	Mrs. B.Suneetha	Asst. Professor	ECE	Member
7	Mrs.A.Aparna	Asst. Professor	BS&H	Member
8	Mrs.T.L.Sravani Kumari	Asst. Professor	MBA	Member



PRINCIPAL
 NARASARAOPETA ENGINEERING COLLEGE
 (AUTONOMOUS)
 NARASARAOPET - 522 601.
 Guntur (Dist.), A.P.

FUNCTIONS OF THE COMMITTEE

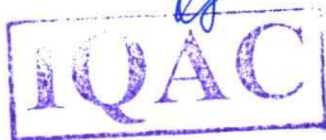
1. To motivate students to exhibit their talents in painting & photography.
2. To encourage and see how student compile and edit pictures and get a strong visual aesthetic.
3. To express their taught with an emphasis on perceptual, technical and artistic skills.
4. To explore and explain their creativeness, to recognize their career opportunities.
5. To look into their views of making photography in both natural and artificial, and see how they manipulate and control an artistic vision.
6. To train the students in photography with the help of a professional Photographer by latest cameras.
7. To enhance the skills in painting for students by conducting classes through drawing teacher.

19.Placement Committee

Placement Committee of the college, which plays a vital role in measuring a smooth & efficient placement process, co-ordinates all the efforts and activities directed towards ensuring utmost satisfaction to the needy students for their placement. Talk shall be done by student coordinators.

Composition Placement Committee

S.No	Name of the Staff Member	Designation	Dept.	Designation in the Committee
1	Dr.M.Sreenivasa Kumar	Principal	ME	Chairman
2	Mr.D.Umasankar	TPO	TPC	Convener
3	Mr.I Sridhar	Assoc. Professor	MBA	Member
4	Mr.P.BhagyaRaju	Assoc. Professor	ECE	Member
5	Mr.K.Kiranchand	Assoc. Professor	ME	Member
6	Mr.K. V. Narasimha Reddy	Asst. Professor	CSE	Member
7	Sk. Karimulla	Asst. Professor	EEE	Member



PRINCIPAL
NARASARAOPETA ENGINEERING COLLEGE
(AUTONOMOUS)
NARASARAOPET - 522 601

8	Mr.G. Anjaneyulu	Asst. Professor	CE	Member
9	U. Vijay Kumar	Asst. Professor	IT	Member
9	Mr.M. Yaswanth	Asst. Professor	MCA	Member

FUNCTIONS OF THE COMMITTEE

1. Keeping correspondence with leading companies for campus selections
2. Notifying the students about job opportunities and campus selections.
3. Organizing the Pre Placement Talks/seminars on different domains for the students.
4. Gathering information about job fairs and all relevant recruitment advertisements.
5. Coordinating with companies to learn about their requirements and recruitment procedures.
6. Collecting feedback from employers where our students are selected.

20. Research and Development Committee

Research and Development Committee leads the board's participation in resource development and fund raising. The committee works with the staff to develop the organization's fund development plan and it helps educate board members about the resources needed to realize the organization's plans and fulfil its mission

Composition Research and Development Committee

S.No	Name of the Staff Member	Designation	Dept.	Designation in the Committee
1	Dr. M. Sreenivasa Kumar	Principal	ME	President
2	Dr. S V N Sreenivasu	Professor	CSE	Convener
3	Dr.D.Suneel	Vice Principal	ME	Member
4	Dr.P.Lakshmanan	Professor& HOD	EEE	Member
5	Dr.B.Venkata Siva	Professor& HOD	ME	Member
6	Dr. V. VenkataRao	Professor& HOD	ECE	Member
7	Dr.S.N.TirumalaRao	Professor& HOD	CSE	Member
8	Dr.K.P.Lakshmi	Professor & HOD	BS&H	Member



PRINCIPAL
 NARASARAOPETA ENGINEERING COLLEGE
 (AUTONOMOUS)
 NARASARAOPET - 522 601
 Guntur (Dist.), A.P.

9	Dr. S.VenkataRamana	Professor & HOD.	MBA	Member
10	Dr.P.NagaSowjanya	Assoc. Professor & HOD	CE	Member
11	Mrs.M.Mamatha	Assoc.Professor& HOD	MCA	Member
12	Dr. D Jagadish	Professor	ME	Member
13	Dr.B.JhansiVazram	Professor	CSE	Member
14	Dr.T.Anjaneyulu	Professor	BS&H	Member
15	Dr.J.SrinivasaRao	Professor	BS&H	Member
16	Dr.J.V.K.Ratnam	Assoc.Professor	ECE	Member
17	Dr. G BabuRao	Assoc. Professor	CE	Member
18	Dr.Y.Siva Reddy	Assoc. Professor	MBA	Member
19	Sk.Md.Shareef	Assoc. Professor	EEE	Member

FUNCTIONS OF THE COMMITTEE

1. To provide necessary information and guidance to the faculty members for applying Research Projects sponsored by external agencies such as UGC, AICTE, DST, etc.
2. To motivate the faculty members to apply for externally Sponsored Research Projects.
3. To review the progress of on-going research projects.
4. To take necessary steps so that Annual Progress Reports, Project Completion Reports, Utilisation Certificates are submitted regularly to the concerned authority within the stipulated time.
5. To motivate the faculty members to publish the research papers in reputed Peer Reviewed Journals.
6. To maintain a record of faculty publications.
7. To promote Institute- R&D Organization- Industry Collaboration
8. To encourage Core Competence and Consultancy work
9. To organize various workshops/ seminar/ trainings related to promotion of research
10. To create awareness about filing Patents & IPR

21. Sexual Harassment Committee

The Committee has to conduct awareness programme among the staff and students. The Committee aims to evolve a mechanism for the prevention and redressal of sexual harassment cases and other acts of gender-based violence in the institution.



PRINCIPAL
 NARASARAOPETA ENGINEERING COLLEGE
 (AUTONOMOUS)
 NARASARAOPETA - 522 601.
 Guntur (Dist.), A.P.

Composition Sexual Harassment Committee

S.No.	Name of the Staff Member	Designation	Dept.	Designation in the Committee
1	Dr. M Sreenivasa Kumar	Principal	ME	Chairman
2	Dr.G.L.N.Jayapradha	Professor	CSE	Convenor
3	Dr.KPonnari Lakshmi	Professor and HOD	BS&H	Member
4	Dr.K.Neeraja	Professor	BS&H	Member
5	Mrs. M Sireesha	Assoc. Professor	CSE	Member
6	Mrs.V.Aruna	Assoc.Professor	BS&H	Member
7	Mrs.A.Aparna	Assoc.Professor	BS&H	Member
8	Mrs.T.Indira	Asst.Professor	ECE	Member
9	Mrs.I.Pavani	Junior Assistant	ME	Member

FUNCTIONS OF THE COMMITTEE

1. Prevent discrimination and sexual harassment against women, by promoting gender respect and harmony among students and employees.
2. Make recommendations to the amendments or addition to the Rules for students in the Prospectus and the Bye-Laws, to lay down procedures for the prohibition, resolution, settlement and prosecution of acts of discrimination and sexual harassment against women, by the students and the employees.
3. Deal with cases of discrimination and sexual harassment against women, in a time bound manner, aiming at ensuring support services to the victims and cessation of the harassment.
4. Recommend appropriate punitive action against the delinquent to the Management

22.Sports Committee

The Sports Committee is to promote every individuals health, physical well-being as well as the acquisition of physical skills among the students. The committee aspires to inculcate qualities such as sportsmanship, team spirit and bonding.



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PRINCIPAL
NARASARAOPETA ENGINEERING COLLEGE
(AUTONOMOUS)
NARASARAOPET - 522 601,
Guntur (Dist.), A.P.

Composition Sports Committee:

S.No.	Name of the Staff Member	Designation	Dept.	Designation in the Committee
1	Dr. M. Sreenivasa Kumar	Principal	ME	Chairman
2	Mr.L.Krishna Reddy	Physical Director	Physical Education	Convener
3	Ms.N.Jhansirani	Physical Director	Physical Education	Co-Convener
4	Mr.K.Anil Kumar	Asst. Professor	CE	Member
5	Mr.N.M. Subhani	Asst. Professor	CE	Member
6	Mr.T.Ashok Kumar	Asst. Professor	ME	Member
7	Mr.N.Srinivasa Rao	Assoc. Professor	ECE	Member
8	Mr.Sk.Mastan Sharif	Asst. Professor	ECE	Member
9	Mr.K.Jaya Prakash	Asst. Professor	CSE	Member
10	Mr.M.Chandra Sekhar	Asst. Professor	EEE	Member
11	Dr. B.Dhana Lakshmi	Librarian	Library	Member
12	Mr.G.Sambasiva Rao	Asst. Professor	MCA	Member
13	Mr.Sk.Kareem Basha	Assoc. Professor	MBA	Member

FUNCTIONS OF THE COMMITTEE

1. To prepare sports calendar and an action plan to implement the same.
2. To create zeal amongst students and faculty members towards sports.
3. To organize training, coaching and education in sports for everybody so that they can learn to keep themselves physically fit.
4. To achieve the goals we plan to organize various competitions in the following sports: cricket, football, basketball, volleyball, ball badminton, throw ball, shuttle badminton, kabaddi, khokho, carom, chess and table tennis etc.
5. To make sure smooth conduct of sports events within the college.
6. To maintain record of sports and games events attended by students within the college, university and outside of the region/state.
7. Proper maintenance of sports accessories.
8. To provide necessary infrastructure for the sports




PRINCIPAL
NARASARAOPETA ENGINEERING COLLEGE
(AUTONOMOUS)
NARASARAOPETA - 522 601
Guntur (Dist.), A.P.

9. To take up the responsibility of preparing the budget estimate, requirement of infrastructure equipment, maintaining the equipment and play fields.
10. Selection of teams to represent the college in inter-collegiate tournaments and also the intramural tournaments.
11. To prepare the details of attendance exemption to be given to the students representing college in various sports and games

23. Student Welfare Committee

The committee works for the overall welfare of the student in terms of student development which consist of student development program and student publication, counselling of the students, social activities and many more

Composition Student Welfare Committee

S.No.	Name of the Staff Member	Designation	Dept.	Designation in the Committee
1	Dr. M. Sreenivasa Kumar	Principal	ME	Chairman
2	Dr. D. Suneel	Vice- Principal	ME	Convener
3	Dr. K. Ponnari Lakshmi	Professor & HOD	BS&H	Member
4	Dr. K. Neeraja	Professor	BS&H	Member
5	Mr.I. Sridhar	Associate Professor	MBA	Member
6	Dr. Y. Siva Reddy	Associate Professor	MBA	Member
7	Mrs.M. Sireesha	Assoc. Professor & Girls hostel in-charge	CSE	Member
8	Mrs.A. Aparna	Associate Professor	BS&H	Member
9	Mr.M. Prasad	Associate Professor	BS&H	Member
10	Mr.Sk. Md. Shareef	Associate Professor & Boys hostel in-charge	EEE	Member
11	Mrs.Sd. Salma	Assistant Professor	MBA	Member
12	Mrs.B. Suneetha	Assistant	ECE	Member



PRINCIPAL
 NARASARAOPETA ENGINEERING COLLEGE
 (AUTONOMOUS)
 NARASARAOPET - 522 601
 Guntur (Dist.), A.P.

		Professor		
13	Mrs.T. L. SravaniKumari	Assistant Professor	MBA	Member
14	Mr.L. Krishna Reddy	Physical Director	BS&H	Member
15	S. Koti Reddy	20471A0150	CE	Student
16	S. Maheswari	20471A0243	EEE	Student
17	SK. Bilal	19471A0338	ME	Student
18	SK. Musarathfarhana	19471A04A8	CSE	Student
19	M. Bala Raghava rao	21471A0505	CSE	Student
20	B. Jaya Sindhu	21471E0014	MBA	Student
21	P. Hema	21471F0050	MCA	Student

FUNCTIONS OF THE COMMITTEE

1. Listeningtotheirproblemsandunderstandingwhatisrequiredfortheirdevelopmentin any manner. Assisting the students in their learning process which includes not just academics but also the practical learning experience.
2. Conductingperiodicmeetingstotalkoverstudentwelfare.Variousoccurriculum activities, facilitating student interests are organized for personality development of student.

24.Social Media Committee

Social Media Cell is constituted for presence on Face book, Instagram and Twitter. These social media accounts are all maintained by the Social Media Committee.

Composition Social Committee

S.No.	Name of the Staff Member	Designation	Dept.	Designation in the Committee
1	Dr.M.Sreenivasa Kumar	Principal	ME	Chairperson
2	Dr.G.Syam Prasad	Professor & HOD	IT	Convener
3	Mr.G.VenkateswaraRao	Asst. Professor	CSE	Co-Convener
4	Mr.P.D.V.S.Kishore	Assoc. Professor	EEE	Member
5	Mr.I.Sridhar	Assoc. Professor	MBA	Member
6	Mr.B.Siva Prasad	Asst. Professor	MCA	Member



PRINCIPAL
NARASARAOPETA ENGINEERING COLLEGE
(AUTONOMOUS)
NARASARAOPET - 522 601.
(Dist) A.P.

7	Mr.A.VenuGopal	Asst. Professor	BS&H	Member
8	Mrs.Sk. Arifa Begum	Asst. Professor	ECE	Member
9	Ch. Sekhar	Asst. Professor	ME	Member
10	Mr.G. ANjaneyulu	Asst. Professor	CE	Member

FUNCTIONS OF THE COMMITTEE

1. The institution has established a Social Media Committee to promote activities through FACEBOOK, TWITTER, INSTAGRAM, LINKEDLN, and WHATSAPP which are conducting in the College Campus. With an aim of creating awareness for students in college and outside of the colleges to participate in seminars, workshops and other programs which related to improve technical knowledge. It also provided a platform for students to share their experiences and views on technology.
2. This Committee is responsible for handling Public Relations activities of the college. It caters to the three major domains of the institute including Public Relations, Website and Face book Page Management and Official Newspaper/Newsletter of the institute
3. The Committee manages the media relations of the institute and keeps the media updated with the happenings at the institute. This primarily involves covering various events of the college, writing press releases, taking photographs and ensuring that each and every event of the college gets its due media coverage.
4. The Committee provides content for periodic updating of the college website. Also the official Facebook page of college is managed by this cell.

25.SC, ST Cell

The purpose of these Cells is to help the universities in implementing the reservation policy with regard to the admission of students and the recruitment of teaching and non-teaching staff at various levels



PRINCIPAL
 NARASARAOPETA ENGINEERING COLLEGE
 (AUTONOMOUS)
 NARASARAOPET - 522 601
 Guntur (Dist.), A.P.

Composition SC, ST Cell

S.No.	Name of the Staff Member	Designation	Dept.	Designation in the Committee
1	Dr.M.Sreenivasa Kumar	Principal	ME	Chairman
2	Dr.K.Raju	Professor	ECE	Convener
3	Dr. B. Jhansi Vazram	Professor	CSE	Member
4	Dr. D. Jagadish	Professor	ME	Member
5	Mr.M. SrinivasaRao	Asst.Professor	ECE	Member
6	Mr.M. SrinivasaRao	Asst.Professor	CE	Member

FUNCTIONS OF THE COMMITTEE

1. To counsel and guide SC/ ST students and help them to manage academic and personal issues of college life effectively.
2. To ensure provisions of an environment where all such students feel safe and secure.
3. To provide prompt counseling for any emotional emergencies arising on account of any event at the campus.
4. To provide the mechanism to redress the grievance of SC/ST students, if any
5. To ensure protection and reservation as provided in the constitution of India.
6. To arrange for special opportunities to enhance the career growth.
7. To aware the SC/ST students regarding various scholarships program of the State Government and UGC.
8. To take such follow up measures to achieve the objectives and targets laid down by the Government of India and the UGC.

26. Time Table Committee

This Committee is responsible to plan optimum utilization of student's time in the college. The constitution of the committee is given below.



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NARASARAOPETA ENGINEERING COLLEGE
(AUTONOMOUS)
NARASARAOPET - 522 601
Guntur (Dist.), A.P.

Composition Time Table Committee

S.No	Name of the Staff Member	Designation	Dept.	Designation in the Committee
1	Dr. M. Sreenivasa Kumar	Principal	ME	Chairman
2	Dr.D.Suneel	Vice Principal	ME	Convener
3	Mrs.M.Sireesha	Assoc. Professor	CSE	Member
4	K. Anil Kumar	Asst.Professor	CE	Member
5	Mr.P. Anjaneyulu	Asst.Professor	EEE	Member
6	Mr.M.Venkaiah	Asst.Professor	ME	Member
7	Sk. Mastan Shareef	Asst.Professor	ECE	Member
8	T. Mallikarjuna Rao	Asst.Professor	MBA	Member
9	Mr.G.SambasivaRao	Asst.Professor	MCA	Member
10	Mr.G.S.John	Asst.Professor	BS&H	Member

FUNCTIONS OF THE COMMITTEE

- 1.To prepare the class time table at the beginning of each semester with the active involvement of the committee members of the respective department in the Time Table Committee
2. Collecting data on teaching load distribution of individual faculty members from the department, sharing teaching load from other departments, Lab-wise subject allotment.
- 3.Assigning of classrooms and tutorial rooms, assigning of common resources (classrooms, labs, tutorial rooms which are shared) and taking into account department-specific requirements (e.g. Lectures to be arranged only in morning slot, tea break and lunch break times etc.).
4. By referring to the class timetables, prepare the timetables of individual faculty members and labs.
5. Making changes to the Published Timetable (in consultation with the relevant faculty) where Teaching activities or Non-Teaching activities have been scheduled in breach of the Timetable Policy or these procedures or where there is a requirement to do so (e.g. In accordance with Occupational Health & Safety requirements).
6. Communicate and widely publicize the class time tables to all teaching and non-teaching staff and students.
7. Prepare Academic calendar by collecting information from Conveners of various Committees, HODs and the Principal.



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NARASARAOPETA ENGINEERING COLLEGE
(AUTONOMOUS)
NARASARAOPET - 522 601.
Guntur (Dist.), A.P.

8. To display and publicize the Academic Calendar for the information of students and staff.

27. Transport Committee

Transportation Committee has been constituted to provide Transportation facility to students and staff

Composition Transport Committee

S.No.	Name of the Staff Member	Designation	Dept.	Designation in the Committee
1	Dr.M.Sreenivasa Kumar	Principal	ME	Chairman
2	Mr.P.SrinivasaRao	Assoc. Professor	ME	Convener
3	Dr.K.Neeraja	Professor	BS&H	Member
4	Dr.K.Lakshminath	Professor	CSE	Member
5	Y. Suresh	Asst. Professor	MBA	Member
6	Mr.M.Prasad	Assoc.Professor	BS&H	Member
7	J. Narasimha Rao	Asst.Professor	ECE	Member
8	Mr.K.Nageswararao	Programmer	CSE	Member
9	Mr.A.Sivanageswararao	Lab Technician	ME	Member
10	M. Yaswanth	20471A0124	CE	Student Member
11	K. Vinay	21471A0210	EEE	Student Member
12	Y. Lokesh	22475A0330	ME	Student Member
13	R. Venkata Rao	20471A04A6	ECE	Student Member
14	S. Kavya	21471A05C9	CSE	Student Member

FUNCTIONS OF THE COMMITTEE

1. Providing and scheduling transport facility for Students and staff for different routes.
2. Processing new route or change in existing routes for students and staff.
3. Providing additional transport facility to students/staff that are staying in the campus beyond working hours for placement/project or course activities.
4. Conducting regular reviews on new routes to be included (or) extension of existing routes and purchasing new buses and sending proposals concerned to the higher authorities.



PRINCIPAL
NARASARAOPETA ENGINEERING COLLEGE
(AUTONOMOUS)
NARASARAOPET - 522 601
Guntur (Dist.), A.P.

5. To resolve disciplinary activities in the buses.
6. Inspecting the condition of the buses and reporting for necessary actions.
7. To fix the bus fair to be collected from the students.

28. Hostel Committee for Boys & Girls

NEC has separate hostel facility for boys and girls. The hostel is located in the college premises itself. Full time resident wardens are available to take care of hostellers and to maintain the discipline. The students accommodated in the campus are encouraged to use the gymnasium, playground and all indoor gaming facilities.

To monitor and improve the facilities in the hostel and also to maintain the healthy and hygienic food to the inmates, a committee is formed.

Composition Hostel Committee

S.No.	Name of the Staff Member	Designation	Dept.	Designation in the Committee
1	Dr. M Sreenivasa Kumar	Principal	ME	Chairman
2	Dr. D. Suneel Kumar	Vice Principal	ME	Convener
3	Mrs. M. Sireesha	Assoc. Professor	CSE	Faculty-Incharge
4	Mr.Sk.Md.Shareef	Assoc. Professor	EEE	Faculty-Incharge
5	Mr. N. Anantha Rami Reddy	Asst. Professor	CSE	Member
6	Mr. K.Anil Kumar	Asst. Professor	CE	Member
7	Mr. Ch.Sekhar	Asst. Professor	ME	Member
8	P.S. Chakravarthi	Professor	ECE	Member
9	Mrs. Sk. Areefa Begum	Asst. Professor	ECE	Member
10	Mrs. R. Komali Rani	Girls Hostel Warden		Warden
11	Mr. M. Koteswara Rao	Boys Hostel Warden		Warden



PRINCIPAL
 NARASARAOPETA ENGINEERING COLLEGE
 (AUTONOMOUS)
 NARASARAOPET - 522 601
 Guntur (Dist.), A.P.

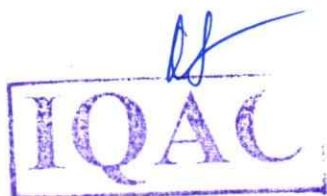
12	Y.Lavanya Lahari	19471A05P4	CSE	Student Member
13	M. Tanveer	19471A0137	CE	Student Member
14	Ch. Sangeeth Reddy	20471A0511	CSE	Student Member
15	G. Usha Sri	20471A04E3	ECE	Student Member
16	J. Sri Lakshmi Nilandhara	21471A0304	ME	Student Member
17	E. Sowjanya	22745A0246	EEE	Student Member

FUNCTIONS OF THE COMMITTEE

1. To monitor and improve the facilities in the hostel and also to maintain the healthy and hygienic food.
2. The committee visits the hostel and have meeting with the hostlers to know their problems.
3. Hostel committee members shall conduct the meeting with hostel(Boys/Girls) students and have detailed discussion regarding their accommodation and facilities in hostel.
4. In case of any serious drawback the issue is brought to the notice of chairman of hostel committee and necessary steps will be taken accordingly.
5. Hostel Committee decides the vacancy list of rooms in the hostel before the commencement of the academic year.
6. Hostel rooms are allotted to students depending on the available vacancy and on first comes first served.
7. Attendance of hostel students is reviewed and necessary recommendations are suggested
8. Regular meetings are conducted with the committee members and if any in disciplinary actions are found, needed actions are taken.

29. Women Empowerment Cell

Following the UGC Guidelines with respect to “Women Empowerment & Protection” within the UGC approved institutions. Women Protection and Empowerment Committee has been constituted to look into women safety & equitability of gender.




 PRINCIPAL
 NARASARAOPETA ENGINEERING COLLEGE
 (AUTONOMOUS)
 NARASARAOPET - 522 601.
 Guntur (Dist.), A.P.

Composition Women Empowerment Cell

S.No.	Name of the Staff Member	Designation	Dept.	Designation in the Committee
1	Dr.M. Sreenivasa Kumar	Principal	ME	Chairman
2	Dr.K.P.Lakshmi	Professor &HOD	BS&H	Convener
3	Dr.P.NagaSowjanya	Assoc.Professor&HOD	CIVIL	Member
4	Dr.K.Neeraja	Professor	BS&H	Member
5	Dr.P.N.V.V L Prameelarani	Assoc. professor	BS&H	Member
6	Dr. T. Anusha	Asst. professor	BS&H	Member
7	Mrs.P.Sravani	Asst. professor	ME	Member
8	Y. Chandana	Asst. professor	CSE	Member
9	Mrs.B.Suneetha	Asst. professor	ECE	Member
10	Mrs.Sd.Salma	Asst. professor	MBA	Member
11	Mrs.T.L.SravaniKumari	Asst. professor	MBA	Member

FUNCTIONS OF THE COMMITTEE

1. Follow the mandatory guidelines and directions of the JNTUK, Kakinada, regarding the security arrangement for the safety of girl students and women staff of the institution.
2. Plan, organize and conduct programme concerning women's welfare
3. Organize health awareness programme.
4. Organize awareness lectures/Workshops for women on different aspects of gender amity




PRINCIPAL
NARASARAOPETA ENGINEERING COLLEGE
(AUTONOMOUS)
NARASARAOPET - 522 601.
Guntur (Dist.), A.P.

30. Models & Prototype Club

The committee will announce the student groups timely to prepare modals using e-waste and scrap from their disciplines. These models and prototypes may be useful in day-to-day life or may be used as decorative items


Composition Models & Prototype Club

S.No	Name of the Staff Member	Designation	Dept.	Designation in the committee
1	Dr. M. Sreenivasa Kumar	Principal	ME	Chairman
2	Mr.Ch.Sekhar	Assoc.Professor	ME	Convener
3	Mr.M.N.S.SambasivaRao	Asst.Professor	CE	Member
4	Mr.P.D.V.S.K.Kishore	Assoc.Professor	EEE	Member
5	Mrs.K.SivaKumari	Asst.Professor.	ECE	Member
6	Mrs.A.Tanuja	Asst.Professor	CSE	Member
7	Mr.A.Venugopal	Asst.Professor	BS&H	Member
8	Mr.Y.Suresh	Asst.Professor	MBA	Member
9	Mr.G.SambasivaRao	Asst.Professor	MCA	Member

FUNCTIONS OF THE COMMITTEE

1. The committee will identify the thrust area in which students can build models and prototypes using their technical knowledge and skills.
2. The committee will identify the students from different disciplines of engineering to carry out inter departmental work, to yield models and prototypes in the areas like 3D printer, IOT, Electrical vehicles and solar vehicles etc.
3. The committee will identify different plat forms like ICT academy, APSSDC and suggests students to undergo training programs that are used in generating models and prototypes virtually and then physically.
4. The committee will identify different agencies that conduct competitions across India and inform the students to exhibit their models/ prototypes to know their level of competency.




PRINCIPAL
NARASARAOPETA ENGINEERING COLLEGE
(AUTONOMOUS)
NARASARAOPET - 522 601
Guntur (Dist.), A.P.

- The committee will announce the student groups timely to prepare models using e-waste and scrap from their disciplines. These models and prototypes may be useful in day to day life or may be used as decorative items

31. Entrepreneur & Development Committee

Entrepreneurship development is the means of enhancing the knowledge and skill of entrepreneurs through several classroom coaching and programs, and training. This entrepreneur development process helps new firms or ventures get better in achieving their goals, improve business and the nation's economy.


Composition Entrepreneur & Development Committee

S.No.	Name of the Staff Member	Designation	Dept.	Designation in the Committee
1.	Dr. M. Sreenivasa Kumar	Principal	ME	Chairman
2.	Dr. S V N Sreenivasu	Professor	CSE	Convener
3	Dr. K.P Lakshmi	Professor & HOD	BS&H	Member
4	Dr.PPattabhi Ram	Assoc. Professor	MBA	Member
5	Mr.J.SunilBabu	Assoc. Professor	EEE	Member
6	Mr.M.Venkaiah	Assoc. Professor	ME	Member
7	Mr.K.V.Pratap	Asst. Professor	CE	Member
8	Mr.K.V. Narasimha Reddy	Asst. Professor	CSE	Member
9.	Mr.J. Sravanthi	Asst. Professor	ECE	Member
10.	Mr.GSambasivaRao	Asst. Professor	MCA	Member

FUNCTIONS OF THE COMMITTEE

- Motivate students to develop their own start-ups.
- Organize IDEA competitions for the students.
- To organize Entrepreneurship Awareness Camps, Entrepreneurship Development Programmes and Faculty Development Programmes.
- To guide them how to present ideas, documentations, marketing skills and finance management support by small training program.
- To organize various guest lectures, seminars and expert talk for start-ups.




 PRINCIPAL
 NARASARAOPETA ENGINEERING COLLEGE
 (AUTONOMOUS)
 NARASARAOPET - 522 601
 Guntur (Dist.), A.P.

6. To arrange industrial visit for the students.
7. To tell them various loan schemes and Govt. MSME schemes for the Start-up and help them in patent filing.
8. To provide a platform for interaction with established entrepreneurs.
9. To organize entrepreneurship awareness camps, entrepreneurship development programmes, skill development programmes
10. To organize Business Plan Competitions
11. Arrange students-to-entrepreneurs "face to face" programmes
12. Initiate innovative student projects for innovative product development
13. Organize E-week celebrations
14. Guide and assist potential entrepreneurs in the process of setting up, growing and managing the new venture
15. Arrange guest lectures by successful entrepreneurs and provide a platform for interaction between professional entrepreneurs and student entrepreneurs
16. Mentor student who have business ideas by placing them under the supervision of entrepreneurs, under a mentorship scheme
17. Organize faculty development programmes to sensitize the faculty members in the college regarding the importance of entrepreneurship in real life, corporate life and economic development of the country
18. Publish a bi-annual entrepreneurship newsletter

32. Institutional Innovation Committee(IIC)

Institutional Innovation Committee organizes periodic workshops/ seminars/ interactions with entrepreneurs, investors, professionals and creates a mentor pool for student innovators.



Composition Institutional Innovation Committee

S.No.	Name of the Staff Member	Designation	Dept.	Designation in the Committee
1.	Dr. M. Sreenivasa Kumar	Principal	ME	President
2.	Dr. S V N Sreenivasu	Professor	CSE	Convener
3	Dr. K.Sreenivasa Ravi	Professor	ECE	Member
4.	Dr. K.Raju	Professor	ECE	Member
5.	Dr. K.P.Lakshmi	Professor & HOD	BS&H	Member
6	Dr. P Lakshmanan	Professor & HOD	EEE	Member
7	Dr. S VenkataRamana	Professor & HOD	MBA	Member
8	Dr. D Jagadish	Professor	ME	Member
9	Dr. B Raghavaiah	Assoc. Professor	ECE	Member
10	Dr. G BabuRao	Assoc. Professor	CE	Member
11	Mr.M Satyam Reddy	Asst. Professor	CSE	Member
12	Mr. M. NareshBabu	Jr.Assistant	Office	Member

FUNCTIONS OF THE COMMITTEE

1. To conduct various innovation and entrepreneurship-related activities prescribed by Central MIC in time bound fashion.
2. Identify and reward innovations and share success stories.
3. Organize periodic workshops/ seminars/ interactions with entrepreneurs, investors, professionals and create a mentor pool for student innovators.
4. Network with peers and national entrepreneurship development organizations.
5. Create an Institution's Innovation portal to highlight innovative projects carried out by institution's faculty and students.
6. Organize Hackathons, idea competition, mini-challenges etc. with the involvement of industries

33. Extra Curricular Activities Committee

In order to help students, develop an all-round personality, the Extra Curricular Activities committee conducts a wide range of activities throughout the year.




PRINCIPAL
NARASARAOPETA ENGINEERING COLLEGE
(AUTONOMOUS)
NARASARAOPET - 522 601
Guntur (Dist.), A.P.

Composition Extra Curricular Activities Committee

S.No.	Name of the Staff Member	Designation	Dept.	Designation in the Committee
1	Dr.M.Sreenivasa Kumar	Principal	ME	Chairman
2	Mr.M.Prasad	Assoc. Professor	BS&H	Convener
3	Dr.K.Ponnari Lakshmi	Professor& HOD	BS&H	Member
4	Dr. K.Neeraja	Professor	BS&H	Member
5	Dr. Y.Siva Reddy	Assoc. Professor	MBA	Member
6	Mr.I. Sridhar	Assoc. Professor	MBA	Member
7	Mrs.M.Sireesha	Assoc.Professor	CSE	Member
8	Mrs.A.Aparna	Assoc.Professor	BS&H	Member
9	Mrs.Sd.Salma	Asst. Professor	MBA	Member
10	Mrs.T.L.SravaniKumari	Asst. Professor	MBA	Member
11	Mrs.B.Suneetha	Asst. Professor	ECE	Member
12	Mr.Sk.Karimulla	Asst. Professor	EEE	Member
13	K.Nageswarao	Student	CSE	Student-member
14	S.Sri Lakshmi Tulasi	Student	ECE	Student-member
15	K.Yaswanth Reddy	Student	ME	Student-member
16	V.SambasivaRao	Student	EEE	Student-member
17	K.Vandana	Student	CE	Student-member
18	B. Durga Naga Lakshmi	Student	MBA	Student-member
19	G.Suresh	Student	MCA	Student-member





 PRINCIPAL
 NARASARAOPETA ENGINEERING COLLEGE
 (AUTONOMOUS)
 NARASARAOPETA - 522 601.
 Guntur (Dist.). A.P.

FUNCTIONS OF THE COMMITTEE

1. The Extracurricular Committee shall be responsible for all intra and inter collegiate cultural events, festival celebrations, national festivals etc. in the College.
2. To plan and schedule cultural events for the academic year. (Tentative dates to be included in the academic calendar of the institute) by delegating various tasks.
3. To the procedure to organize college events and occasions
4. To communicate about various festivals and events to be celebrated in the college and give a wide publicity.
5. Arranging events/programs for staff and students in coordination with 'Students Committee'.

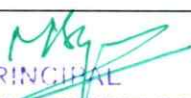
34. NIRF

The National Institutional Ranking Framework (NIRF) is a methodology adopted by the Ministry of Education, Government of India, to rank institutions of higher education in India. The Framework was approved by the MHRD and launched by Minister of Human Resource Development on 29 September 2015

Composition NIRF

S.No.	Name of the Staff Member	Designation	Dept.	Designation in the Committee
1	Dr. M. Sreenivasa Kumar	Principal	ME	Chairman
2	Dr. P. Lakshmanan	Professor & Head	EEE	Convener
3	Dr. G. Babu Rao	Assoc. Professor	CE	Member
4	Dr. Y.Siva Reddy	Assoc. Professor	MBA	Member
5	Mr. G Nagaraju	Assoc. Professor	EEE	Member
6	Mr. G. Lakshmi Narayana	Asst. Professor	CSE	Member
7	Mr. A Raveendra Babu	Asst. Professor	ECE	Member
8	Mr. M Venkanna Babu	Asst. Professor	ME	Member




PRINCIPAL
NARASARAOPETA ENGINEERING COLLEGE
(AUTONOMOUS)
NARASARAOPET - 522 601

9	Mr.G.Sambasiva Rao	Asst. Professor	MCA	Member
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FUNCTIONS OF THE COMMITTEE

1. The National Institutional Ranking Framework (NIRF) is a methodology adopted by the Ministry of Human Resource Development (MHRD), Government of India, to rank Institutions of higher education in India
2. Members in the committee shall meet frequently to implement the documentation process effectively to meet the parameters listed in the NIRF.
3. Arrange seminars to provide awareness about NIRF ranking process
4. The responsibility of data collection from different departments for filling up of the NIRF application with utmost care.
5. It is expected from designated faculty coordinators to make available/submit the supporting documents timely as required by committee.
6. Submit NIRF DCS data on time.

35. MOOCs & NPTEL

Enabling students to obtain certificates to make students employable in the industry or pursue a higher education program.

Composition MOOCs & NPTEL

S.No.	Name of the Staff Member	Designation	Dept.	Designation in the Committee
1	Dr. M. Sreenivasa Kumar	Principal	ME	Chair
2	Dr.K.LakshmiNadh	Professor	CSE	Convenor
3	Dr.S.V.N.Sreenivasu	Professor	CSE	Member
4	Dr.Sk.Mohiddin Shaw	Professor	BS&H	Member
5	Mr.P.BhagyaRaju	Assoc.Professor	ECE	Member
6	Dr.Y.Siva Reddy	Assoc.Professor	MBA	Member
7	Mr.K.V.Pratap	Asst.Professor	CE	Member



PRINCIPAL
 NARASARAOPETA ENGINEERING COLLEGE
 (AUTONOMOUS)
 NARASARAOPET - 522 601
 Guntur (Dist.), A.P.

8	Mr.M.ChandraShekhar	Asst.Professor	EEE	Member
9	Mr.M.VenkannaBabu	Asst.Professor	ME	Member
10	Mr.G.SambasivaRao	Asst.Professor	MCA	Member

FUNCTIONS OF THE COMMITTEE

1. To promote self-learning through online courses.
2. To fill the curriculum gaps through online courses.
3. Inform to the students and faculty about the course information such as SWAYAM, NPTEL, Coursera, edX, FutureLearn, Udacity, Spoken Tutorial, Sololearn etc.
4. A Mentor would be assigned to each MOOC course. The mentor will discuss on various course topics.
5. Inform the SWAYAM/NPTEL/MOOCs Timeline and Examination Dates.
6. SPOC recommends scholarship to deserving candidates.
7. To recommend Incentives for Faculty for successful completion of NPTEL online courses.




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