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APPLICATION FOR DUPLICATE GRADE CARD / CGC

Hall Ticket Number	
Student Name (In block letters as per SSC)	
Father's Name (In block letters as per SSC)	

Course	B.Tech / MBA / MCA / M.Tech	**Branch**	
Phone Number		**Date**	

Fill the following details for Duplicate Grade Card / CGC:

S.No	Year & Sem	Reg / Sup	Month & Year of Exam
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

1. Each Duplicate Grade Card Costs **Rs.200/-**. (Total: _____ x Rs.200/- = Rs. _____).

2. UPI ID of the Transaction: _____, Date & Time: _____.

3. **Attachments:** *i) Police FIR Copy*
   ii) Xerox Copies of all Grade Cards / CGC for which Duplicates are required.

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Declaration by the Student

I hereby declare that, I have lost my Original Grade Cards / CGC. If I do manage to recover or find the original certificate(s), I shall return the Duplicate certificate(s) to the College immediately without fail. I solely responsible for any Misuse of my Original / Duplicate Certificates.

Place:

Date: Signature of Student

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Signature of HOD   Signature of Principal

S.No	Year & Sem	Reg / Sup	Month & Year of Exam
11			
12			
13			
14			
15			
16			
17			
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34			
35			

Issue notes of Controller of Examinations:

Signature of CE with Date