



NARASARAOPETA ENGINEERING COLLEGE

(AUTONOMOUS)

Dt: 28-09-2019

Minutes of the meeting of IQAC held on 28-09-2019 in principal chamber at 3.00 PM.

Agenda:

1. MOUs
2. NITF Ranking
3. GOB meeting
4. Student Placement Activities
5. CAC meeting
6. Results
7. Academic audit
8. Faculty appraisal
9. To review the academic events of the college.
10. Feed back
11. Submission of AQAR (2019-20) and New AQAR format
12. To discuss on EAC programs sponsored by DST-NIMAT
13. To discuss on BOS for R19 regulations
14. Any other item

Members		Signature
1.	Dr.M.Sreenivasa Kumar, Principal	
2.	Sri M.S.Chakravarthi , Vice Chairman	
3.	Dr.S.N.Thirumala Rao, HOD, CSE	
4.	Dr.V.Venkata Rao, HOD , ECE	
5.	Dr.D.Suneel, HOD, ME	
6.	Dr.P.Lakshmanan, HOD, EEE	
7.	Sri M.Srinivasa Rao, HOD, CIVIL	
8.	Dr.K.Ponnari Lakshmi, HOD, BSH	
9.	Dr.S.Venkata Ramana , HOD, MBA	
10.	Mrs M.Mamatha, HOD, MCA	
11.	Dr.S.V.N.Srinivasu, Professor , CSE	
12.	Dr.T.V.S.M.Mohan Babu , AO	
13.	M. Sai Kumar, 3 rd year CSE	
14.	Anantha Lakshmi Rishitha, 3 rd year ECE	
15.	M.Venkatesh, SriVaibhava Durga Plastics, Kesannapalli, Chilakaluripeta	
16.	Sri G. Shasidhar, GM, Mittapalli Spinners	
17.	Dr.G.PerRaju, PD, JNTUN, Narasaropet	
18.	Dr.B.Venkata Siva, Professor, Mechanical.	

Resolutions:

1. Chairperson IQAC announced that NEC had done MOU with Dharsana Enterprises on 21-6-2019.
2. Chairperson IQAC announced that AICTE has done MOU with TCS-ION centre existing at Narasaraopeta Engineering College to train the students and develop their career skills for job readiness on 11-07-2019.
3. Chairperson IQAC announced that NEC exchanged MoU with Redhat Linux in the presence of Ranjith Sen Gupta for improving the standards in engineering education on 16-09-2019.
4. IQAC chairman instructed HODs to have MOUs with various industries and institutions.
5. IQAC chairman informed that NIRF notification was released and instructed NIRF coordinator to start preparations for applying of NIRF ranking, HODs to cooperate in this regarding.
6. IQAC chairman informed that 9th GOB meeting was successfully conducted on 31-08-2019.
7. Members discussed about placement status of departments and it is observed that around 96 students are placed in different companies. Chairperson IQAC instructed the departments to coordinate with placement cell to improve the placements.
8. Chairperson IQAC informed that college academic council meeting was conducted on 09-07-2019.
9. Chairperson IQAC informed that Ms B. Lakshmi Deepthi from CSE received gold medal from Vice Chancellor JNTUK Kakinada and Governor of Andhra Pradesh, Sri Bishwa Bhushan Harichandan.
10. Chairperson IQAC along with senior faculty attended ARIIA orientation program conducted at Central University Hyderabad on 02-08-2019.
11. IQAC chairman informed that Carrier guidance program conducted for students by Dr K.V.S.G. Murali Krishna, Professor, JNTUK Kakinada on 23-07-2019.
12. IQAC chairman informed that Carrier guidance program conducted for students by Sri A .Satish, Deputy Chief Engineer, North frontier Railways on 30-08-2019.
13. Members discussed about results of MCA I-II, MBA II-IV, M.TECH I-II Regular & Supply exams and respective HODs are informed to take necessary steps in improving the pass percentage of failed subjects.
14. Members reviewed the internal and external audit report of all the departments and discussed/reported the strength and weakness of individual departments. Chairman IQAC instructed to departments to work on weak points for the betterment of the departments.
15. Members analysed the faculty appraisal reports and identified the outstanding faculty and below good grade faculty. Chairman IQAC instructed HODs to appreciate outstanding faculty with an incentive of rupees 1000 and provide counselling below good grade faculty.
16. Members discussed on various guest lectures, seminars, workshops and faculty development programs conducted by respective departments.
 - a. Department of Mechanical Engineering has conducted student training program on "Employability Skills" in association with Nandi (NGO) Foundation, Mahindra & Mahindra and APSSDC during 01/07/19 to 06/07/19
 - b. Department of Mechanical Engineering has conducted Faculty Development Program on "Effective Teaching" in association with NITTTR-Kolkata, during 15-7-19 to 19-7-19.
 - c. Department of Mechanical Engineering has conducted a guest lecture on "Light Weight Composites for Space Applications" in association with VIT, Amravati on 20-07-2019.
 - d. Department of Mechanical Engineering has conducted student training program on "Solid Edge" in association with APSSDC during 22-7-19 to 27-7-19.
 - e. Department of Mechanical Engineering has conducted Faculty Development Program on "Rural Development Through Technical Institution" in association with NITTTR-Kolkata, during 29-07-19 to 2-08-2019.
 - f. Department of Mechanical Engineering has conducted Faculty Development Program on "Advances in Manufacturing" in association with NITTTR-Chandigarh, during 9-9-19 to 13-9-19.

- g. Department of Electrical Engineering has conducted STC Program on "Electric Vehicle Technology" in association with NITTTR-Chandigarh during 26-08-19 to 30-08-19.
 - h. Department of Electrical Engineering has conducted Technical lecture Program on "Energy Conservation & Management" in association with Sri Eshwar College of Engineering, Coimbatore during 26-08-19 to 30-08-19.
 - i. Department of Civil Engineering has conducted Faculty Development Program on "Principles of RCC design upto & beyond limit states, applications and limitations of IS 456:2000" in association with NITTTR-Kolkata during 16-9-2019 to 20-9-2019.
 - j. Department of Electronics and Communication Engineering has conducted Faculty Development Program on "VLSI Chip Design Hands on using open Source EDA Tool" in association with MNIT, Jaipur during 08/07/2019 to 12/07/2019.
 - k. Department of Electronics and Communication Engineering has conducted Faculty Development Program on "Emerging Trends in Machine Learning for Biomedical Applications" in association with AICTE during 29/07/2019 to 10/08/2019.
 - l. Department of Electronics and Communication Engineering has conducted workshop on "eSim, a First course in the IOT Series" on 21/09/2019.
 - m. Department of Electronics and Communication Engineering has organized an AICTE sponsored two week Faculty Development Program on "Emerging Trends in Machine Learning for Biomedical Applications" in association with Vignan University during 29-7-2019 to 10-8-2019.
 - n. Department of Computer science Engineering has conducted Faculty Development Program on "IOT Application Development using Python" during 27/07/2019 to 01/08/2019.
 - o. Department of Computer science Engineering has conducted Faculty Development Program on "Rural Development Through Technical Institution" in association with NITTTR, Kolkata, during 29/07/2019 to 02/08/2019
 - p. Department of Computer science Engineering has conducted Faculty Development Program on "Laboratory Safety Management" in association with NITTTR, Kolkata, during 23/09/2019 to 27/09/2019
 - q. Department of MBA has conducted student training program on "Role Intellectual Property Rights in Innovation Management and Academia Industry Collaboration" association with M/s Novel Patent Service Private Limited, Vizag on 22-08-2019
 - r. Department of MBA has conducted student training program on "Realistic Preview of Corporate world" through expert from Strategic Business Advisor, on 27-09-2019.
17. Chairperson IQAC, appreciated the efforts of various departments in conducting several activities and suggested that the departments need to focus on industry needed technologies for enhancing the student knowledge and to improve job opportunities.
 18. Members discussed about the feedback of the faculty members & HODs are instructed to counsel the faculty who got less than 60% feedback along with senior faculty members.
 19. Members discussed on the submission of AQAR for the academic year 2019-20 to NAAC before the timeline. Coordinator, IQAC presented the changes in new AQAR format with respect to the existing format as per the NAAC guide lines.
 20. Chairperson IQAC, addressed all the faculty members on Outcome Based Education (OBE) and motivated the faculty to implement OBE while teaching respective subjects on 10-07-2019.
 21. Chairperson IQAC informed that DST-NIMAT has sanctioned of Rs.0.80Lakh dated 13/08/19 to college for conducting Entrepreneurship Awareness Camp. He has informed HODs to motivate the faculty in applying the projects to various external funding agencies.
 22. IQAC chairman asked the HODs to update about BOS regarding R19 regulations. It is observed that all the departments have conducted BOS for 1st year and 2nd year as per R19 regulations in the month of July itself.

23. Chairperson IQAC informed that, BOS member for IT branch request letter for approval has been sent to VC, JNTU Kakinada on 22-06-2019.
24. Members discussed on syllabus coverage of current semester and chairperson IQAC asked HODs to take necessary steps in completing the syllabus.
25. IQAC chairman informed that internship awareness program was conducted on 19-07-2019 under Internshala internship program.
26. IQAC chairman informed that Applied Robotic control (ARC) lab and Dassault Systems lab were proposed to inaugurate in the month of November.
27. IQAC chairman informed that 2nd graduation day for MBA and 1st graduation day for MCA were proposed to celebrate in the month of November.
28. IQAC chairman informed that fresher's day for 1st year students is proposed to celebrate in the month of October.
29. IQAC chairman informed that new floor is proposed with an area 40000 sq.ft above Block 3 for future needs. It is also proposed to increase the capacity of existing boy's hostel by constructing two additional floors.


Coordinator, IQAC


Chairman, IQAC & Principal



Principal
NARASARAOPETA ENGINEERING COLLEGE
(AUTONOMOUS)
NARASARAOPET - 522 601.
Guntur (Dist.), A.P.

Action Taken Report:

Proposed	Action Taken
It is proposed to have MOU with renowned institutions and industries.	<ul style="list-style-type: none">• NEC had done MOU with Dharsana Enterprises on 21-6-2019.• NEC has done MOU with REDHAT Linux on 16-9-2019.• AICTE had done MOU with TCS-ION centre existing at Narasaraopeta Engineering College on 11-7-2019.
College academic council meeting was proposed in July 2019.	College academic council meeting was conducted on 09-07-2019.
Carrier guidance programs are proposed for students in July 2019.	<ul style="list-style-type: none">• Carrier guidance program conducted for students by Dr K.V.S.G. Murali Krishna, Professor, JNTUK Kakinada on 23-07-2019.• Carrier guidance program conducted for students by Sri A .Satish, Deputy Chief Engineer, North frontier Railways on 30-08-2019.
It is proposed to have technical enhancement programs for students and faculty.	FDP/Workshop/Seminar programs conducted by different departments to enhance the skills of the students and faculty.
Department should be ready with R19 syllabus and to get approved by BOS members.	All the departments have conducted BOS meetings for first year and second year as per R19 regulations in the month of July.
HOD to motivate faculty in applying the projects to various funding agencies.	DST NIMAT has sanctioned Rs .80 Lakh on 13-8-2019 for conducting Entrepreneurship awareness camp.
It is proposed to have 9 th GOB meeting in the month of August 2019.	9 th GOB meeting was successfully conducted on 31-08-2019.
It is proposed to take feedback of faculty members.	Feedback was collected from students, HODs to counsel the faculty who got less than 60% feedback.
It is proposed to conduct to conduct internal audit and submit the reports by the end of July month. External audit is proposed in the month of August 2019.	Members reviewed the internal and external audit report of all the departments and discussed/reported the strength and weakness of individual departments. Chairman IQAC instructed to departments to work on weak points for the betterment of the departments.
It is proposed to take faculty appraisal form after releasing exam results and submit the report within one month.	Members analysed the faculty appraisal reports and identified the outstanding faculty and below good grade faculty. Chairman IQAC instructed HODs to appreciate outstanding faculty with an incentive of Rs.1000 and provide counselling below good grade faculty.

Coordinator, IQAC

Chairman, IQAC & Principal
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