Minutes of the meeting of IQAC held on 20-03-2021 in principal chamber at 3.00 pm.

Agenda:

1. MOUs
2. GOB meeting
3. BOS meeting
4. CAC meeting
5. Student placement activities
6. Results
7. Academic audit
8. Faculty appraisal
9. To review the academic events of the college
10. Feed back
11. Any other item

	Members	Signature
1.	Dr.M.Sreenivasa Kumar, Principal	
2.	Sri M.S.Chakravarthi , Vice Chairman	
3.	Dr.D.Suneel, Vice Principal	
4.	Dr.S.N.Thirumala Rao, HOD, CSE	
5.	Dr.V.Venkata Rao , HOD, ECE	
6.	Dr.P.Lakshmanan, HOD, EEE	
7.	Dr.P.Naga Sowjanya , HOD, CIVIL	
8.	Dr.K.Ponnari Lakshmi, HOD, BSH	
9.	Dr.S.Venkata Ramana , HOD, MBA	
10.	Mrs M.Mamatha, HOD, MCA	
11.	Dr.S.V.N.Srinivasu, Professor , CSE	
12.	Dr.T.V.S.M.Mohan Babu , AO	
13.	M. Sai Kumar, 3rd year CSE	
14.	Anantha Lakshmi Rishitha, 3rd year ECE	
15.	M.Venkatesh, SriVaibhava Durga Plastics, Kesannapalli, Chilakaluripeta	
16.	Sri G. Shasidhar, GM, Mittapalli Spinners	
17.	Dr.G.PerRaju, PD, JNTUN, Narasaropet	
18.	Dr.B.Venkata Siva, HOD, Mechanical	

Resolutions:

1. IQAC chairman proposed to have MOUs with reputed organizations and industries.
2. IQAC chairman informed that college has sanctioned Rs 1.5 Cr under "NIDHI TBI" by Govt of AP. Honourable Governor of AP Sri. Biswabhusan Harichandan has graced the occasion of "Virtual inauguration of NIDHI TBI" on 5-2-2021.
3. Members discussed the current semester syllabus coverage and Chairperson IQAC informed that due to increase in COVID cases HODs may plan for online classes to complete the syllabus.
4. Chairperson IQAC announced that NEC has done MoU with CANTER CAD on 17-02-2021.
5. Chairperson IQAC announced that NEC has done MoU with iCrederity on 1-12-2020.
6. Chairperson IQAC informed that 13ᵗʰ GOB meeting is proposed to conduct in last week of March 2021.
7. IQAC coordinator informed that 1 patents are published by faculty members from different departments. Chairperson IQAC appreciated the faculty members and asked the HODs to motivate the faculty in applying patents.
8. Chairperson IQAC informed that R19 second BOS was successfully conducted in month of FEB.
9. Chairperson IQAC informed that R20 first BOS for CSE (AI) was successfully conducted in month of Jan 2021.
10. Chairperson IQAC informed CAC meeting is proposed in the month of May 2021.
11. Members discuss about placement status of departments and it is observed that around 203 students are placed in different companies. Chairperson IQAC instructed the departments to coordinate with placement cell to improve the placements.
12. Members discussed about results of B.TECH I-II Regular exams and respective HODs are informed to take necessary steps in improving the pass percentage of failed subjects.
13. Members reviewed the internal and external audit report of all the departments and discussed/reported the strength and weakness of individual departments. Chairman IQAC instructed to departments to work on weak points for the betterment of the departments.
14. Members analysed the faculty appraisal reports and identified the outstanding faculty and below good grade faculty. Chairman IQAC instructed HODs to appreciate outstanding faculty with an incentive of rupees 1000 and provide counselling below good grade faculty.
15. Members discussed on various guest lectures, seminars, workshops and faculty development programs conducted by respective departments.
    a) Department of Mechanical Engineering has organized a one week workshop on "Product Design and Drafting by Solid Edge" in association with APSSDC from 4-1-2021 to 9-1-2021.
    b) Mechanical Department has organized a first ever "Design Now ICT-Autodesk Fusion 360 software CAD Competition" in association with Sri Mohamed Shereef, Deputy Manager, Design Team @ ICT and Sri Badari Hiriyur, Education specialist at Autodesk on 8th Jan 2021.
    c) Mechanical Department has organized a one week workshop on "Mechanical Components Drafting by AUTOCAD" in association with APSSDC from 18-01-2021 to 23-01-2021.
    d) Mechanical Department has organized a two day workshop on "3D Printing" in association with Dr.Santosh Kumar Malyala, Asst. Professor, Acharya Institute, Bangalore and Mr.Rakesh Koppunur, CEO, KOPP3D Innovations POC, Pvt. Ltd. from 05-02-2021 to 06-02-2021.
    e) Mechanical Department has organized a guest lecture on "Mechanics of Solids" on 22-2-2021.
    f) Mechanical Department has organized a guest lecture on "surface roughness Inspection of Machined Parts by using Machine Vision" in association with Sri Vasavi Engineering College, Tadepalligudem on 13-2-2021.
    g) Department of MCA has organized offline training on "Amazon Web Services" in association with APSSDC from 18-01-2021 to 23-01-2021.
    h) Department of MBA has organized an offline training session on "Productivity Enhancement Tools" in association with APSSDC, from 08-02-2021 to 13-02-2021.
    i) EEE Department has organized A Two-week Practical Training on "Power Electronics, Drives and Automation" in Association with AGIT, Chennai, from 19-04-2021 to 30-4-2021.
    j) EEE Department has organized A One week work shop on "Internet of Things" in Association with APSSDC-SIEMENS from 01-02-2021 to 06-02-2021.
    k) Civil Department has organized a Six days workshop on "Architectural modelling using Revit-Architecture" in association with APSSDC from 01-2-2021 to 06-02-2021.

l) Department of Electronics & Communication Engineering has conducted a Six-day Workshop on "Embedded Systems Fundamental &Advances" during 1-2-2021 to 6-2-2021.

m) Department of Electronics & Communication Engineering has conducted a Guest Lecture on "Fundamentals of IOT" 04-03-2021.

n) Department of Electronics & Communication Engineering has organized a Two-day Workshop on "Important topics in Signals and systems" during 5-3-2021 & 6-3-2021.

o) Department of Electronics & Communication Engineering had organized a guest lecture on "New Trends in VLSI Design" in association with BVC College of Engineering on 4-1-2021.

p) Department of Computer Science And Engineering has organized A Short Term Course on "Deep Learning for Computing Vision Medical Applications" (Series-2) during 31st Nov to 5th Dec,2020

q) Department of Computer Science And Engineering has organized a STTP on "Deep Learning for Computing Vision Medical Applications" (Series-3) during 22nd to 27 th March 2021.

r) Department of Computer Science And Engineering has organized A One-Day Seminar on Get Set Go Fresher Induction Program on 3rd Mar,2021

s) Department of Computer Science And Engineering has organized a Five-Day Faculty Development Programme on "CYBER SECURITY" during 8th to 12th Feb, 2021.

t) Department of Computer Science And Engineering has organized a Six-Day Workshop on "Web Designing using REACT JS" during 2nd to 8th Feb, 2021.

u) Department of Computer Science And Engineering has organized a Five Day Faculty Development Programme on "Augmented Reality/ Virtual Reality" during 4th to 8th January, 2021.

16. IQAC chairman appreciated the departments for conducting above programs and all the departments should see that value added courses on latest technologies to be offered to the students.

17. Members discussed about the feedback of the faculty members & HODs are instructed to counsel the faculty who got less than 60% feedback along with senior faculty members.

18. Mechanical Department has organized a "Project Expo" for final year mechanical students on 4-03-2021.

19. College has celebrated Swami Vivekananda Jayanti on 12-1-2021.

20. College has celebrated National Voters Day on 25-1-2021.

21. College has celebrated National Road safety Day on 11-2-2021.Sri T.K.Parandhama Reddy Gary, RTO, Narasaraopet graced the occasion and explained the measures to curb the accident.

22. College has celebrated International Women's Day on 8-3-2021. Dr. Ch. Gouthami, Gynaecologist, Gouthami hospital, Narasaraopet has graced the occasion.

23. IQAC chairman instructed all HODs to conduct International Conference Department wise on Latest Trends.

24. IQAC chairman proposed to have NCC unit in college, Dr Siva Reddy, Professor, MBA will coordinate with NCC battalion, Chirala.

25. Students have visited various industries as part of Industrial visits.

    a) Mechanical students have visited Mittapalli Spinners Limited, Yelamanda from 19-01-2021 to 22-01-2021.

    b) Mechanical students have visited CIPET Vijayawada on 27-01-2021.

    c) Civil students have visited Mittapalli Spinners Limited, Yelamanda, on 02-02-2021 & 03-02-2021.

Coordinator, IQAC

Chairman, IQAC & Principal

Principal
NARASARAOPETA ENGINEERING COLLEGE
(AUTONOMOUS)
NARASARAOPET - 522 601.
Guntur (Dist.), A.P.

Action Taken Report:

Proposed	Action Taken
It is proposed to have MOUs with reputed organizations and industries	• Chairperson IQAC announced that NEC has done MoU with CANTER CAD on 17-02-2021. • Chairperson IQAC announced that NEC has done MoU with iCrederity on 1-12-2020.
It is proposed to apply for various project funding agencies.	IQAC chairman informed that college has sanctioned Rs 1.5 Cr under "NIDHI TBI" by Govt of AP. Honourable Governor of AP Sri. Biswabhusan Harichandan has graced the occasion of "Virtual inauguration of NIDHI TBI" on 5-2-2021.
It is proposed to have technical enhancement programs for students and faculty.	FDP/Workshop/Seminar programs on latest technologies conducted by departments to enhance the skills of the students and faculty.
It is proposed to conduct R19 2nd BOS meeting in the month of Feb 2021 & R20 1st BOS for CSE (AI) in the month of Jan 2021.	• Chairperson IQAC informed that R19 second BOS was successfully conducted in month of FEB. • Chairperson IQAC informed that R20 first BOS for CSE (AI) was successfully conducted in month of Jan 2021.
It is proposed to conduct industrial visits for students.	Mechanical and Civil students visited nearby Industries.
It is proposed to take feedback of faculty members.	Feedback was collected from students, HODs to counsel the faculty who got less than 60% feedback.
It is proposed to conduct to conduct internal audit and submit the reports by the end of Jan 2021. External audit is proposed in the month of Feb 2021.	Members reviewed the internal and external audit report of all the departments and discussed/reported the strength and weakness of individual departments. Chairman IQAC instructed to departments to work on weak points for the betterment of the departments.
It is proposed to take faculty appraisal form after releasing exam results and submit the report within one month.	Members analysed the faculty appraisal reports and identified the outstanding faculty and below good grade faculty. Chairman IQAC instructed HODs to appreciate outstanding faculty with an incentive of Rs.1000 and provide counselling for below good grade faculty.

Coordinator, IQAC

Chairman, IQAC & Principal