



NARASARAOPETA ENGINEERING COLLEGE

(AUTONOMOUS)

Dt: 29-09-2018

Minutes of the meeting of IQAC held on 29-09-2018 in principal chamber at 4.00 PM.

Agenda:

1. MOUs
2. GB meeting
3. Academic audit
4. GOB meeting
5. Student Placement Activities
6. Results
7. Academic audit
8. Faculty appraisal
9. To review the academic events of the college.
10. Feed back
11. Submission of AQAR (2017-18) and New AQAR format
12. OBE
13. Getting external fund by Applying projects to various consultancies
14. Any other item

Members		Signature
1.	Dr.M.Sreenivasa Kumar, Principal	
2.	Sri M.S.Chakravarthi , Vice Chairman	
3.	Dr.S.N.Thirumala Rao, HOD, CSE	
4.	Dr.V.Venkata Rao, HOD , ECE	
5.	Dr.D.Suneel , HOD, Mechanical	
6.	Dr.P.Lakshmanan, HOD, EEE	
7.	Sri M.Srinivasa Rao, HOD, CIVIL	
8.	Dr.K.Ponnari Lakshmi, HOD, BSH	
9.	Dr.S.Venkata Ramana , HOD, MBA	
10.	Mrs.A.Ratnakumari, HOD, MCA	
11.	Dr.S.V.N.Srinivasu, Professor , CSE	
12.	Dr.T.V.S.M.Mohan Babu , AO	
13.	T.Vijaya Lakshmi, 3 rd year CSE	
14.	B.V.L.N. Vishnu Bharadwaj, 3 rd year ECE	
15.	M.Venkatesh, SriVaibhava Durga Plastics, Kesannapalli, Chilakaluripeta	
16.	Sri G. Shasidhar, GM, Mittapalli Spinners	
17.	Dr.G.PerRaju, PD, JNTUN, Narasaropet	
18.	Dr.B.Venkata Siva, Professor, Mechanical.	

Resolutions:

1. Chairperson IQAC announced that NEC has done MoU with New Mexico State University for improving the standards in engineering education on 1-11-2018.
2. IQAC Chairman informed that department's new vision and mission was approved in last GB meeting.
3. Chairperson IQAC informed that HODs to complete academic audit by December 2018.
4. Chairperson IQAC announced that NEC has received IUCEE AP chapter consortium membership.
5. Chairperson IQAC informed that 7th GOB was successfully conducted on 7-7-2018.
6. Members discussed about placement status of departments and it is observed that around 93 students are placed in different companies. Chairperson IQAC instructed the departments to coordinate with placement cell to improve the placements.
7. Members discussed about results of M.TECH I-II Regular Exams and respective HODs are informed to take necessary steps in improving the pass percentage of failed subjects.
8. Members reviewed the internal and external audit report of all the departments and discussed/reported the strength and weakness of individual departments. Chairman IQAC instructed to departments to work on weak points for the betterment of the departments.
9. Members analysed the faculty appraisal reports and identified the outstanding faculty and below good grade faculty. Chairman IQAC instructed HODs to appreciate outstanding faculty with an incentive of Rs.1000 and provide counselling below good grade faculty.
10. Members discussed on various guest lectures, seminars, workshops and faculty development programs conducted by respective departments.
 - a. Department of electrical engineering has conducted workshop on "Embedded system" in association with APSSDC during 30/08/18 to 01/09/18.
 - b. Mechanical department has organized guest lecture on Finite Element Methods on 18/07/18 in association with YuCan Technologies, Bangalore.
 - c. Mechanical department has organized work shop on Non Destructive Evaluation in association with BITS, Vizag, during 20/07/18 to 21/07/18.
 - d. Mechanical department has organized FDP on Optimization using Mat Lab in association with NITTTR, Chandigarh, during 27/08/18 to 31/07/18.
 - e. Mechanical department has organized training program on ROBCAD in association with APSSDC during 04/09/18 to 08/09/18.
 - f. Mechanical department has organized work shop on Heat Ventilation and Air Conditioning in association with Acton Engineers Pvt. Ltd., Hyderabad, on 18/09/18.
 - g. Mechanical department has organized Seminar on Advanced Welding Technologies in IIW, Vizag Chapter, on 29/09/18.
 - h. ECE department has organized work shop on Embedded Systems in association with APSSDC, during 16/07/18 to 21/07/18.
 - i. ECE department has organized FDP on Biomedical Signal Processing in association with NITTTR, Chandigarh, during 16/07/18 to 20/07/18.
 - j. ECE department has organized work shop on Scilab in association with APSSDC, during 23/08/18 to 25/08/2018.
 - k. ECE department has organized Seminar on Applications of DSP & VLSI in Broadcasting in association with Doordarshan, Machilipatnam on 05/09/18.
 - l. ECE and CSE departments organized Seminar on Data Sciences in association with Free Software Movement of India on 15/09/18.
 - m. CSE department has organized Guest lecture on Emerging Technologies in association with Expedia, Noida on 06/07/18.
 - n. CSE department has organized Code Vita training program in association with Hebeon Technologies during 18/07/18 to 28/07/18.

- o. CSE department has organized workshop on AWS Technical Essentials in association with APSSDC during 25/07/18 to 28/07/18.
 - p. CSE department has organized workshop on Cyber Security in association with APITA during 11/09/18 to 14/09/18.
 - q. CSE department has organized workshop on Google Android Developer Fundamentals in association with APSSDC during 20/09/18 to 27/09/18.
11. Chairperson IQAC, appreciated the efforts of various departments in conducting several activities and also asked the CSE department to focus on Big data, Deep learning, Machine learning and Python, ECE department asked to focus on image processing, Mechanical department asked to focus on 3D printing.
 12. IQAC chairmen informed to HODs to take feedback of faculty members.
 13. Members discussed on the submission of AQAR for the academic year 2017-18 to NAAC before the timeline. Coordinator, IQAC presented the changes in new AQAR format with respect to the existing format as per the NAAC guide lines.
 14. Chairperson IQAC, addressed all the faculty members on Outcome Based Education (OBE) and motivated the faculty to implement OBE while teaching respective subjects on 10-07-2018.
 15. Chairperson IQAC informed that HOD Mechanical to apply for RTA approved Pollution Test Centre
 16. Chairperson IQAC informed that NIMAT-DST has sanctioned of Rs.1Lakh dated 26/09/18 to college for conducting Entrepreneurship Awareness Camp. And he has informed HODs to motivate the faculty in applying the projects to various external funding agencies.
 17. IQAC chairman proposed to apply Institution Innovation Cell under MHRD for our college.
 18. Members discussed on syllabus coverage of current semester and chairperson IQAC asked HODs to take necessary steps in completing the syllabus.
 19. IQAC chairman informed that boy's hostel is constructed with G+2 floors capacity and is made available in academic year 2018-2019.


Coordinator, IQAC




Chairman, IQAC & Principal

PRINCIPAL
NARASARAOPETA ENGINEERING COLLEGE
(AUTONOMOUS)
NARASARAOPET - 522 601
Guntur (Dist.), A.P.

Action Taken Report:

Proposed	Action Taken
It is proposed to have MOU with renowned institutions and industries.	NEC has done MoU with New Mexico State University on 1-11-2018
It is proposed to apply for membership.	NEC has received IUCEE AP chapter consortium membership.
HOD to motivate faculty in applying the projects to various funding agencies.	NIMAT-DST has sanctioned of Rs.1Lakh dated 26/09/18 to college for conducting Entrepreneurship Awareness Camp
It is proposed to have technical enhancement programs for students and faculty.	FDP/Workshop/Seminar programs conducted by different departments to enhance the skills of the students and faculty.
It is proposed to have seminar sessions on OBE	Chairperson IQAC, addressed all the faculty members on Outcome Based Education (OBE) and motivated the faculty to implement OBE while teaching respective subjects on 10-07-2018.
It is proposed to have 7 th GOB meeting in the month of July 2018	7 th GOB was successfully conducted on 7-7-2018
It is proposed to conduct internal audit and submit the reports by the end of July month. External audit is proposed in the month of August 2018.	Members reviewed the internal and external audit report of all the departments and discussed/reported the strength and weakness of individual departments. Chairman IQAC instructed to departments to work on weak points for the betterment of the departments.
It is proposed to take faculty appraisal form after releasing exam results and submit the report within one month.	Members analysed the faculty appraisal reports and identified the outstanding faculty and below good grade faculty. Chairman IQAC instructed HODs to appreciate outstanding faculty with an incentive of Rs.1000 and provide counselling below good grade faculty.



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