



NARASARAOPETA ENGINEERING COLLEGE

(AUTONOMOUS)

Dt: 26-09-2017

Minutes of the meeting of IQAC held on 26-9-2017 in principal chamber at 4.00 PM.

Agenda:

1. CAC meeting
2. GOB meeting
3. Student placement activities
4. Results
5. External funding projects
6. Academic audit
7. Faculty appraisal
8. To review the academic events of the college
9. Feedback
10. Any other item

Members		Signature
1.	Dr.B.V.Rama Mohana Rao, Principal	
2.	Sri M.S.Chakravarthi , Vice Chairman	
3.	Dr. D.Suneel, Dean Academics	
4.	Dr.S.N.Thirumala Rao, HOD, CSE	
5.	Dr.V.Venkata Rao , HOD , ECE	
6.	Dr.D.Jagadish, HOD, Mechanical	
7.	Dr.P.Lakshmanan, HOD, EEE	
8.	Sri S.Kanakambara rao, HOD , CIVIL	
9.	Dr.K.Ponnari Lakshmi, HOD, BSH	
10.	Dr.M.S.Narayana , HOD, MBA	
11.	Mrs.A.Ratnakumari, HOD, MCA	
12.	Dr.T.V.S.M.Mohan Babu , AO	
13.	B.Lakshmi Deepthi 4 th Year CSE	
14.	Pudota Bala Tejaswi 4 th Year ECE	
15.	M.Venkatesh, SriVaibhava Durga Plastics, Kesannapalli, Chilakaluripeta	
16.	Sri G. Shasidhar, GM, Mittaplli Spinners	
17.	Pudota Anthaiah, Narasaraopet	
18.	Dr.B.Venkata Siva, Professor, Mechanical.	

Resolutions:

1. Chairperson IQAC informed that CAC meeting is proposed to conduct in the month of Nov 2017.
2. Chairperson IQAC informed that 4th GOB meeting was successfully conducted on 1-7-2017.
3. Members discussed about placement status of departments and it is observed that around 48 students are placed in different companies. Chairperson IQAC instructed the placement cell to improve placements.
4. Members discussed about results of M.Tech I-II, MCA I-II, MBA I-II & B.Tech I-I Supply exams and respective HODs are informed to take necessary steps in improving the pass percentage and provide extra classes for failed subjects.
5. IQAC chairman informed that AICTE has sanctioned Rs. 4, 82,000 for "Modernization and removal of obsolescence of fluid mechanics & hydraulic machines laboratory" in Mechanical department on 6-6-2017. Dr.D.Jagadish, HoD Mechanical is the coordinator for the program.
6. Members reviewed the internal and external audit reports of all the departments and discussed/reported the strength and weakness of individual departments. Chairman IQAC instructed to departments to work on weak points for the betterment of the departments.
7. Members analysed the faculty appraisal reports and identified the outstanding faculty and below good grade faculty. Chairman IQAC appreciated outstanding faculty members and HODs instructed to provide counselling below good grade faculty.
8. Members discussed on various guest lectures, seminars, workshops and faculty development programs conducted by respective departments.
 - a. Mechanical department has organized a work shop on "3D printing" during 13th -14th Sep-2017.
 - b. Mechanical department has organized a work shop on "CATIA Designers" in association with APSSDC on 13th July to 28th July 2017
 - c. Mechanical department has organized work shop on "CATIA Experts" in association with APSSDC on 11th July to 26th July 2017
 - d. Mechanical department has organized work shop on "Auto Cad" in association with APSSDC on 1st Aug to 12th Aug 2017.
 - e. Department of MCA, conducted a seminar on "IT Industry" for students on 18-08-2017.
 - f. ECE department has organized a short term training programme on "IoT Application" during 27/12/2017 to 30/12/2017.
 - g. ECE department has organized an interactive session on "Opportunities for Higher Education in India & Abroad" on 21-09-2017.
 - h. ECE department has organized an online programme during Pandit Deendayal Upadhyaya's centenary celebrations on 11-09-2017.
 - i. ECE department has organized an awareness program on "Abroad Education" on 18/07/2017.
 - j. ECE department has organized a poster presentation on "Advanced Technologies" on 14/07/2017.
 - k. ECE department has organized a guest lecture on "Genetic Algorithms And Its Applications To Image Water Marking" on 14/07/2017
 - l. CSE department has organized a awareness program on "Abroad Education" on 18-07-2017.
 - m. CSE department has organized a one day seminar on "Main Frame Systems" on 24-08-2017.
9. IQAC chairman appreciated the departments for conducting value added courses to the students and asked the departments to involve industries in such programs.
10. Members discussed about the feedback of the faculty members and HODs along with senior faculty members are instructed to counsel the faculty who got less than 60% feedback
11. Chairperson IQAC proposed to plan for spoken tutorial courses through IIT Bombay.
12. Chairperson IQAC proposed to conduct FDP on OBE.
13. IQAC chairman informed that IETE student chapter was established in ECE department in the month of July 2017.


Coordinator, IQAC




Chairman, IQAC

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Guntur (Dist.), A.P.

Action Taken Report:

Proposed	Action Taken
It is proposed to apply projects to various funding agencies.	AICTE has sanctioned Rs.4,82,000 for "Modernization and removal of obsolescence of fluid mechanics & hydraulic machines laboratory" in Mechanical department on 6-6-2017.
It is proposed to have technical enhancement programs for students and faculty.	Value added programs were conducted by different departments to enhance the skills of the students and faculty.
It is proposed to take feedback of the faculty members.	HODs to counsel the faculty who got less than 60% feedback.
It is proposed to have 4 th GOB meeting in the month of July 2017.	4 th GOB meeting was successfully conducted on 1-7-2017.
It is proposed to conduct internal audit and submit the reports by the end of July month. External audit is proposed in the month of August 2017.	Members reviewed the internal and external audit reports of all the departments and discussed/reported the strength and weakness of individual departments. Chairman IQAC instructed to departments to work on weak points for the betterment of the departments.
It is proposed to take faculty appraisal form after releasing exam results and submit the report within one month.	Members analysed the faculty appraisal reports and identified the outstanding faculty and below good grade faculty. Chairman IQAC appreciated outstanding faculty members and HODs instructed to provide counselling below good grade faculty.


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