

**Narasaraopeta Engineering College , Narasaraopet,**

**Internal Quality Assurance Cell  
Invitation**

All the Members of IQAC of NEC are here by invited to attend a meeting of IQAC on 05-01-2013 at 11.00 AM in the chamber of the Principal to discuss on the following agenda . All the HODs are also invited to attend the meeting.

**AGENDA:**

1. To Review the completion of syllabus of all the years
2. To decide on the courses to be introduced from the academic year 2013-14
3. To discuss on additional infrastructure facilities to be created
4. To discuss on additional training to be provided to the students
5. Any other points with the permission of the chair.

CONVENOR

## **Narasaraopeta Engineering College , Narasaraopet, Internal Quality Assurance Cell**

Proceedings of the meeting of IQAC of NEC dated 5.1.2013.

### **Members present:**

1. Dr.B.V.Rama Mohana Rao, Principal - Chairman
2. Dr.V.Venkata Rao, HOD, ECE – Member
3. Dr.S.N.Tirumala Rao, HOD, CSE - Convenor
4. Dr.R.V.D.Rama Rao, HOD, EEE
5. Dr.D.Suneel, HOD, ME
6. Dr.M.Srinivasa Narayana, HOD, MBA
7. Prof. G.L.N.Jayaprada, HOD I/c, IT
8. Dr.K.P.Lakshmi, HOD, BSH
9. Prof.V.Mahesh, HOD, MCA

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After detailed discussion on the above points the IQAC has resolved the following :

1. The completion of syllabus of all the years of all courses has been reviewed and expressed satisfaction on the percentage of syllabus completed so far. All the HODs are requested to take necessary steps to complete the remaining syllabus well before the scheduled date and to revise syllabus to the possible extend.
2. As there is lot of demand for M.Tech courses in core branches like mechanical and Civil engineering it is decided to introduce two new M.Tech programmes in the department of Mechanical Engineering after the careful study of the demand in the market and with other colleges. It is suggested to introduce any two courses from the following and submit application to AICTE for introduction of courses from the academic year 2013-14
  - a. Thermal Engineering
  - b. Automobile Engineering
  - c. Machine Design
3. It is resolved to recommend the Management to complete the construction of PG Blocks I & 2 at the earliest to accommodate civil engineering laboratories and to shift Mechanical Workshop.
4. To improve the employment opportunities it is resolved to appoint full time faculty for providing special training in communication skills, soft skills and on personality development.

5. It is resolved to prepare for the visit of expert committee of NBA for renewal of accreditation for eligible UG Programmes.  
Meeting is concluded with thanks to the Chair

CHAIRMAN