

Narasaraopeta Engineering College, Narasaraopet,

Internal Quality Assurance Cell

Invitation

All the Members of IQAC of NEC are here by invited to attend a meeting of IQAC on 30-8-2015 at 11.00 AM in the chamber of the Principal to discuss on the following agenda. All the HODs are also invited to attend the meeting.

AGENDA:

1. To Review the completion of the syllabus by all the faculty for the I Semester of the academic year 2015-16.
2. To review the academic Audit Reports of different departments.
3. To finalize the application for grant of Autonomous status to UGC
4. Any other points with the permission of the chair.

CONVENOR

**Narasaraopeta Engineering College, Narasaraopet,
Internal Quality Assurance Cell**

Proceedings of the meeting of IQAC of NEC dated 30.8.2015.

Members present:

1. Dr.B.V.Rama Mohana Rao, Principal	-	Chairman
2. Dr.S.N.Tirumala Rao, HOD, CSE	-	Convenor
3. Dr.V.Venkata Rao, HOD, ECE	-	Member
4. Dr.D.Suneel, HOD, ME	-	Member
5. Prof.Sk.Md.Shareef, HOD I/c EEE	-	Member
6. Dr.M.Srinivasa Narayana, HOD, MBA	-	Member
7. Dr.K.P.Lakshmi, HOD, BSH	-	Member
8. Dr.A.V.Bhaskara Rao,	-	External Member
9. Sri.P.Nageswara Rao	-	External Member
10.Sri.R.Thyagaraju, CAO	-	Member

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After detailed discussion on the above points the IQAC has resolved the following :

1. The completion of syllabus majority of the faculty is as per the lesson plans submitted by them. All the HODs are requested to take necessary steps to complete the syllabus within the scheduled time.

2. IQAC has expressed its satisfaction on academic audit reports pertaining to physical verification of lab equipment submitted by all departments
3. The application to be submitted to UGC for grant of Autonomous status from the academic year 2016-17 is finalized and proposed to submit in the first week of September 2015.

The meeting is concluded with thanks to the Chair.

CHAIRMAN