

Narasaraopeta Engineering College, Narasaraopet,  
Internal Quality Assurance Cell

Proceedings of the meeting of IQAC of NEC dated 30.6.2017.

**Members present:**

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|--------------------------------------|------------|
| 1. Dr.B.V.Rama Mohana Rao, Principal | - Chairman |
| 2. Dr.S.N.Tirumala Rao, HOD, CSE     | - Convenor |
| 3. Dr.V.Venkata Rao, HOD, ECE        | - Member   |
| 4. Dr.D.Jagadish, HOD, ME            | - Member   |
| 5. Dr.K.P.Lakshmanan, HOD, EEE       | - Member   |
| 6. Dr.M.Srinivasa Narayana, HOD, MBA | - Member   |
| 7. Dr.K.P.Lakshmi, HOD, BSH          | - Member   |
| 8. Sri.R.Thyagaraju, CAO             | - Member   |

**AGENDA:**

1. To Review of allotment of subjects and workload for the I semester of 1<sup>st</sup> year to Final year for the academic year 2017-18.
2. To review the academic Audit Reports of different departments.
3. To review the preparation for visit of NBA.
4. Any other points with the permission of the chair.

After detailed discussion on the above points the IQAC has resolved the following :

1. The subjects allotted to the I semester of I year to IV year for the I Semester of the academic year 2017-18 and verified their lesson plans and course files.
2. IQAC has expressed its satisfaction on academic audit reports pertaining to physical verification of lab equipment submitted by all departments
3. The HODs appreciated for submitting the SAR online to NBA successfully and instructed to start the post preparation work for NBA visit which is expected in September/October 2017.

The meeting is concluded with thanks to the Chair.

**CHAIRMAN**