

Narasaraopeta Engineering College, Narasaraopet,

Internal Quality Assurance Cell

Invitation

All the Members of IQAC of NEC are here by invited to attend a meeting of IQAC on 12-10-2014 at 11.00 AM in the chamber of the Principal to discuss on the following agenda. All the HODs are also invited to attend the meeting.

AGENDA:

1. To Review the completion of the syllabus by all the faculty for the I Semester of the academic year 2014-15.
2. To review the post submission work of SSR to NAAC.
3. To review the academic Audit Reports of different departments.
4. Any other points with the permission of the chair.

CONVENOR

Narasaraopeta Engineering College, Narasaraopet,
Internal Quality Assurance Cell

Proceedings of the meeting of IQAC of NEC dated 12.10.2014.

Members present:

1. Dr.B.V.Rama Mohana Rao, Principal - Chairman
2. Dr.V.Venkata Rao, HOD, ECE – Member
3. Dr.S.N.Tirumala Rao, HOD, CSE - Convenor
4. Dr.R.V.D.Rama Rao, HOD, EEE
5. Dr.D.Suneel, HOD, ME
6. Dr.M.Srinivasa Narayana, HOD, MBA
7. Dr.K.P.Lakshmi, HOD, BSH
8. Prof.V.Mahesh, HOD, MCA
9. Dr.A.V.Bhaskara Rao, External Member
10. Sri.P..Nageswara Rao External Member
11. Sri.R.Thyagaraju, CAO

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After detailed discussion on the above points the IQAC has resolved the following :

1. The completion of syllabus majority of the faculty is as per the lesson plans submitted by them. All the HODs are requested to take necessary steps to complete the syllabus within the scheduled time.
2. HODs are requested to prepare all the files and information required for visit of NAAC Peer Committee which is expected in Jan/Feb 2015.
3. IQAC has expressed its satisfaction on academic audit reports pertaining to physical verification of lab equipment submitted by all departments

The meeting is concluded with thanks to the Chair.

CHAIRMAN