

NARASARAOPETA ENGINEERING COLLEGE :: NARASARAOPET

NEC/Admission Committee /2012

Office of the Principal,

Date: 10.4.2012

OFFICE ORDER

The Admission Committee is constituted to decide on the Admission related matters of the College from 10.4.2012 to till further orders.

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| 1. Dr.B.V.Rama Mohana Rao, Principal | Chairman |
| 2. Mr. E.R.N.Sai, BS&H | Member |
| 3. Ms. G.Mary Janeefa, BS&H | Member |
| 4. Mr.G.V.V.M.Prasad, Admn. Staff | Member |
| 5. Mr.S.V.Rajesh, Admn. Staff | Member |
| 6. Dr.T.V.S.M.Mohan Babu | Secretary |

FUNCTIONS:

The committee will look into:

1. The matters relating to Admissions of the students at both UG & PG level.
2. Provides all information related to admissions under A Category (Convener Quota) and B Category (Management Quota) to the students and parents. It also provides information in the college website.
3. Issue Notifications for Spot Admissions under A Category and for Admissions under B Category as per the guidelines issued by State Government and concerned Competent authority.
4. Submit the list of Admissions made by the college to the concerned competent authorities and get approved.
5. Such other activities related to admissions deemed fit by the institute.

PRINCIPAL

Proceedings of the Meeting of Admission Committee dated 7.5.2012 to discuss on the following Agenda

AGENDA:

1. To decide on issuing notifications for admission into B.Category in UG & PG courses in newspapers and on our college website.
2. To decide on issuing notifications for spot admissions for FDH, UG & PG Courses
3. To decide on Submission of the list of Admissions made by the college under spot admissions and B Category to the concerned competent authorities and get approved.
4. Any other points with the permission of the chair

MEMBERS PRESENT:

1. Dr.B.V.Rama Mohana Rao, Principal	Chairman
2. Mr. E.R.N.Sai, BS&H	Member
3. Ms. G.Mary Janeefa, BS&H	Member
4. Mr.G.V.V.M.Prasad, Admn. Staff	Member
5. Mr.S.V.Rajesh, Admn. Staff	Member
6. Dr.T.V.S.M.Mohan Babu	Secretary

Resolutions:

1. It is resolved to issue notification in Telugu, English and Urdu news papers for 30% of admissions under B.Category into UG courses in the month of September/October and in November for PG courses as per the GOs issued/to be issued by the State Govt. of Andhra Pradesh.
2. It is resolved to issue notification in news papers for spot admissions in the vacancies available after counseling of admissions into
 - UG courses under lateral entry scheme in the month of August,
 - For B.Tech I year in October
 - For PG courses in Decemberas per the guidelines issued/to be issued by the APSICHE/Convenor, PGE CET 2012.
3. It is resolved to submit the list of admissions made for ratification of admissions made :

- under spot admissions into UG courses under FDH to the Convenor, Admissions ECET, 2012,
 - Under spot admissions into UG courses I B.Tech to the Convenor, Admissions EAMCET, 2012,
 - Under spot admissions into MBA & MCA courses to the Convenor, Admissions ICET, 2012.
 - Under spot admissions into M.Tech courses to the Convenor, Admissions PGECET, 2012.
4. It is resolved to submit the list of admissions made under B Category for ratification of admissions into :
- UG courses I B.Tech to the Secretary, APSICHE, Hyderabad
 - MBA & MCA courses the Secretary, APSICHE, Hyderabad .
 - M.Tech courses to the Registrar, JNTUK, Kakinada
5. To provide all necessary information and guidance for making online options to the students who ever approach the college.
6. To provide all necessary information and extend fullest co-operation to the students and parents during the process of admissions.
7. The meeting is concluded with thanks to the chair.

CHAIRMAN